



## **CITY OF SOUTH EL MONTE**

### **REGULAR COMMUNITY SERVICES COMMISSION MEETING**

#### **AGENDA**

**MARCH 2, 2021, 6:00 P.M.**

**COUNCIL CHAMBERS  
1415 SANTA ANITA AVENUE  
SOUTH EL MONTE, CA 91733**

#### **\*\*\*SPECIAL NOTICE REGARDING COVID-19\*\*\***

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 in response to the COVID-19 pandemic, which authorizes City Commissions to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. All requirements of the Brown Act requiring the physical presence of Commissioners, staff, or the public as a condition of participation in or quorum for a public meeting have been waived. Public participation will be allowed via the information below.

#### **TELECONFERENCE**

Members of the public will have access to listen to and participate in the meeting by calling the Toll-Free number 1-888-204-5987, Access Code: 9671457#. Callers should remain on the line to listen to meeting. If you wish to speak during public comment or on a specific agenda item, please wait for instruction to dial 10, and you will be placed in the queue. You will experience a moment of silence until you are asked to announce your name and share your comments. Remain on the line to go back into listen mode.

**ISRAEL ALACIO, COMMISSIONER  
GERARDO DIAZ, COMMISSIONER  
HELIODORO DUARTE, COMMISSIONER  
CESIAH ROMO, COMMISSIONER**

1. **ROLL CALL** Commissioners: Alacio, Diaz, Duarte, and Romo

2. **PLEDGE OF ALLEGIANCE** Commissioner: Romo

3. **PRESENTATIONS**

3a. East San Gabriel Valley AJCC - Griselda Olguin-Youth Career Advisor & Derrick Hazely-Business Service Representative

4. **APPROVAL OF AGENDA**

By motion of the Community Services Commission, this is the time to notify the public of any changes to the agenda, and/or rearrange the order of the agenda.

5. **PUBLIC COMMENT**

Person wishing to address the Community Services Commission on any items on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Commission cannot discuss or take action on items not on the agenda. Matters brought before the Commission that are not on the agenda may be, at the Commissions' discretion, be referred to staff or placed on the next agenda.

6. **APPROVAL OF MINUTES**

6.a. **MINUTES**

Adjourned Regular Meeting – February 2, 2021

**RECOMMENDED ACTION:** Staff Recommends that the Community Services Commission approves the above referenced minutes.

7. **UNFINISHED BUSINESS** None.

8. **GENERAL BUSINESS**

8.a. **SELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON**

The commission will consider appointing a chairperson and vice-chairperson from among its members. The term of office shall be until the end of the year 2021 or until the City Council selects a successor.

**RECOMMENDED ACTION:** Staff recommends that the Community Services Commission appoint a Chairperson and Vice-Chairperson from among its members.

**9. COMMISSIONERS' COMMENTS**

Commissioners must briefly report, orally or in writing, on meetings attended at City expense (for example, City events, conferences, etc.) at the Community Services Commission meeting following the meeting.

**10. COMMISSIONERS' AGENDA**

**10a. CHAIRPERSON CESIAH ROMO**

Request Commissioners to participate in the calendar crafts and post in the City's website to help promote the activities.

**11. ADJOURNMENT April 6, 2021, 6:00 P.M.**

**CITY OF SOUTH EL MONTE  
COMMUNITY SERVICES COMMISSION MEETING MINUTES  
FEBRUARY 2, 2021  
SOUTH EL MONTE CITY HALL COUNCIL CHAMBERS  
1415 SANTA ANITA AVENUE  
SOUTH EL MONTE, CA 91733**

**1. ROLL CALL**

Chairperson Romo called the meeting to order at 6:02 p.m.

PRESENT: Commissioners: Blanco, Duarte, Ortega, and Chairperson Romo

ABSENT: Commissioners: Aguilar, Diaz, Raygoza-Covarrubias

ALSO, PRESENT: Ariana De La Cruz, Recreation Supervisor and Noelia Saucedo, Senior Recreation Leader

**2. PLEDGE OF ALLEGIANCE**

Chairperson Romo led the Pledge of Allegiance.

**3. PRESENTATIONS None.**

**4. APPROVAL OF AGENDA**

A motion was made by Duarte, seconded by Ortega and carried 4-3 “absent” (Aguilar, Diaz and Raygoza-Covarrubias) to approve the agenda.

AYES: Blanco, Duarte, Ortega, and Chairperson Romo

ABSENT: Aguilar, Diaz, Raygoza-Covarrubias

**5. PUBLIC COMMENTS None.**

**6. APPROVAL OF MINUTES**

**Adjourned Regular Meeting – September 1<sup>st</sup> and October 6<sup>th</sup>, 2020**

A motion was made by Duarte, seconded by Blanco and carried 4-3 “absent” (Aguilar, Diaz, Raygoza-Covarrubias) to approve the above referred minutes.

AYES: Blanco, Duarte, Ortega, and Chairperson Romo

ABSENT: Aguilar, Diaz, Raygoza-Covarrubias

**7. UNFINISHED BUSINESS None.**

**8. GENERAL BUSINESS**

**8.a. Update of Programing during COVID-19**

Mrs. De La Cruz gave a report on the Recreation Department programs and events during the COVID-19 Pandemic.

Mrs. De La Cruz gave a list of City facilities are opened and what is Facilities remain closed.

Mrs. De La Cruz mentioned that the Senior Center will be having a Valentine's Day Drive- Thru on Friday, February 12<sup>th</sup> from 10:00 a.m. to 11:30 a.m. She also mentioned that the Senior Services Department continues to deliver meals to seniors Tuesday through Friday.

## **9. COMMISSIONERS' COMMENTS**

Commissioner Ortega asked if will be mandatory for the children and staff to have the COVID-19 vaccine for the Spring Camp. Mrs. De La Cruz stated that the vaccine is not a requirement for children nor staff, however participants guardians will be required to sign a waiver.

Commissioner Blanco suggested that the City Council extend the commissioners term due to the COVID-19 pandemic. Chairperson stated that she would log in to the next City Council meeting and make this suggestion under the public comments section.

## **10. COMMISSIONERS' AGENDA**

### **10.a. CHAIRPERSON CESIAH ROMO**

#### **1. Provide feedback on Thanksgiving Turkey Giveaway Drive-Thru Event**

Chairperson Romo stated that Thanksgiving turkey giveaway drive-thru event went very well. She mentioned that the it was very well organized. She stated that heard positive comments from residents.

#### **2. Provide feedback on Christmas Wish Toy Giveaway Drive-Thru event**

Chairperson Romo stated that the Christmas Wish Toy Giveaway Drive-Thru was a great event. She mentioned that she referred some families who need assistance to the city and help bring joy to their children during the Christmas season.

## **11. ADJOURNMENT**

There being no further business coming before this body, Chairperson Romo adjourned the meeting at 6:45 p.m. to a Regular Meeting on Tuesday, March 2, 2021 at 6:00 p.m.



# Commission Agenda Report

**DATE:** March 2, 2021  
**TO:** Community Services Commission  
**From:** Ariana De La Cruz, Recreation Supervisor  
**Subject:** SELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

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**SUMMARY:** The Community Services Commission will appoint a Chairperson and a Vice-Chairperson from among its members. The term of office of the Chairperson and Vice-Chairperson shall be until the end of the year 2021 or until the City Council selects a successor.

**RECOMMENDED ACTION:** STAFF RECOMMENDS that the Commission appoint a Chairperson and Vice-Chairperson amongst its members.

**FISCAL IMPACT:** None

**DISCUSSION:** The Chairperson and Vice-Chairperson is now vacant due to the certification of the appointment and oath of office on March 2, 2021. The Community Services Commission will appoint a Chairperson and Vice-Chairperson from amongst its members and the term shall be until the end of the year 2021 or until the City Council selects a successor.

**ATTACHMENTS:** N/A