



CITY OF SOUTH EL MONTE

ROUTING PROCESS FOR PLAN CHECK SUBMITTAL

Planning Division

Apply electronically with 1 set of plans in PDF format

Building Division

Apply electronically with 1 set of plans in PDF format

Engineering/Public Works

Edward Gandara (626) 652-3113

No hard copy submissions. All submissions are done through GoPost. Reach out to Edward at egandara@soelmonte.org for the application and process

Michael Ackerman
(626) 652-3163

Note : For grading plan submissions, LID Reviews should be completed prior to submitting for grading plan reviews

Industrial Waste - Tuesday Only
1:30pm-2:30pm John L Hunter
(562) 802-7880

Site Plan & Floor Plan
2 Sets of Plans
Plans submitted to the Building Dept at the city of South El Monte

Low Impact Development

John L Hunter
(562) 802-7880
Contact Email : Jillian Brickey -
jbrinkey@jlha.net

Site & Site Drainage/Grading Plan/LID Report/
Geotechnical Analysis 3 Sets of all documents (Plans,
Reports)
Plans submitted to the Building Dept at the city of South El Monte

Fire Dept

5823 Richenbacker Rd, Commerce, CA
90040-3027 (323) 890-4125/Online:
epicla.lacounty.gov
- APPLY, then PLANS
- Choose Fire Engineering-Building Plan
Check Dwelling 1 & 2 Dwelling
- (Takes 20 Days)

Applicant goes directly to Fire Dept

Fire Dept - COMMERCIAL PLANS ONLY
5200 Irwindale Ave, Ste 210, Irwindale,
CA 91706 (626) 430-3050

Applicant goes directly to Fire Dept

Health Department - Plan Check
LA County Environmental Health
5050 Commerce Dr, Rm 5, Baldwin Park,
CA 91706 (626) 430-5560

Applicant goes directly to the Health Dept Plan Check required for all food establishments, i.e., restaurants & markets