



CITY OF SOUTH EL MONTE

REGULAR COMMUNITY SERVICES COMMISSION MEETING

AGENDA

APRIL 6, 2021, 6:00 P.M.

**COUNCIL CHAMBERS
1415 SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733**

*****SPECIAL NOTICE REGARDING COVID-19*****

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 in response to the COVID-19 pandemic, which authorizes City Commissions to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. All requirements of the Brown Act requiring the physical presence of Commissioners, staff, or the public as a condition of participation in or quorum for a public meeting have been waived. Public participation will be allowed via the information below.

TELECONFERENCE

Members of the public will have access to listen to and participate in the meeting by calling the Toll-Free number 1-888-204-5987, Access Code: 9671457#. Callers should remain on the line to listen to meeting. If you wish to speak during public comment or on a specific agenda item, please wait for instruction to dial 10, and you will be placed in the queue. You will experience a moment of silence until you are asked to announce your name and share your comments. Remain on the line to go back into listen mode.

**CESIAH ROMO, CHAIRPERSON
ISRAEL ALACIO, VICE-CHAIRPERSON
GERARDO DIAZ, COMMISSIONER
HELIODORO DUARTE, COMMISSIONER**

1. **ROLL CALL** Commissioners: Alacio, Diaz, Duarte, and Romo
2. **PLEDGE OF ALLEGIANCE** Commissioner: Alacio
3. **PRESENTATIONS** None.
4. **APPROVAL OF AGENDA**

By motion of the Community Services Commission, this is the time to notify the public of any changes to the agenda, and/or rearrange the order of the agenda.

5. **PUBLIC COMMENT**

Person wishing to address the Community Services Commission on any items on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Commission cannot discuss or take action on items not on the agenda. Matters brought before the Commission that are not on the agenda may be, at the Commissions' discretion, be referred to staff or placed on the next agenda.

6. **APPROVAL OF MINUTES**

6.a. **MINUTES**

Adjourned Regular Meeting – March 2, 2021

RECOMMENDED ACTION: Staff Recommends that the Community Services Commission approves the above referenced minutes.

7. **UNFINISHED BUSINESS** None.

8. **GENERAL BUSINESS** None.

8.a. **COMMUNITY SERVICES MONTHLY INFORMATIONAL ITEMS**

Update of Programing during COVID-19

RECOMMENDED ACTION: Staff recommends that the Community Services Commission receive and file the report.

9. COMMISSIONERS' COMMENTS

Commissioners must briefly report, orally or in writing, on meetings attended at City expense (for example, City events, conferences, etc.) at the Community Services Commission meeting following the meeting.

10. COMMISSIONERS' AGENDA

10a. CHAIRPERSON CESIAH ROMO

1. Dr. Seuss Read Across America: SEM Parks and Recreation Posters
2. Host a community movie night in the parking lot possibly in July
3. Hosting an Essential Item Drive Thru Event (cleaning supplies)

11. ADJOURNMENT May 4, 2021, 6:00 P.M.

**CITY OF SOUTH EL MONTE
COMMUNITY SERVICES COMMISSION MEETING MINUTES
MARCH 2, 2021**

1. ROLL CALL

Chairperson Romo called the meeting to order at 6:04 p.m.

PRESENT: Commissioners: Alacio, Duarte, Romo

ABSENT: Commissioner: Diaz

ALSO, PRESENT: Ariana De La Cruz, Recreation Supervisor and Noelia Saucedo, Senior Recreation Leader

2. PLEDGE OF ALLEGIANCE

Chairperson Romo led the Pledge of Allegiance.

3. Presentations

Representatives from East San Gabriel Valley AJCC made a presentation explaining the different resources their organization offers.

4. APPROVAL OF AGENDA

A motion was made by Duarte, seconded by Alacio and carried 3-1 “absent” (Diaz) to approve the agenda.

AYES: Alacio, Duarte, Romo

NAYS: None

ABSENT: Diaz

5. PUBLIC COMMENTS None.

6. APPROVAL OF MINUTES

Adjourned Regular meeting February 2, 2021

A motion was made by Duarte, seconded by Alacio and carried 3-1 “absent” (Diaz) to approve the above referred minutes.

AYES: Alacio, Duarte, Romo

NAYS: None

ABSENT: Diaz

7. **UNFINISHED BUSINESS** None.

8. **GENERAL BUSINESS**

8a. **Selection of Chairperson and Vice-Chairperson**

Commissioner Romo made a motion to nominate herself for chairperson, seconded by Alacio and carried 3-1 “absent” (Diaz).

AYES: Alacio, Duarte, and Romo

NAYS: None

ABSENT: Diaz

Commissioner Alacio made a motion to nominate himself for vice-chairperson, seconded by Romo and carried 3-1 “absent” (Diaz).

AYES: Alacio, Duarte, and Romo

NAYS: None

ABSENT: Diaz

9. **COMMISSIONERS’ COMMENTS** None.

10. **COMMISSIONERS’ AGENDA**

10a. **CHAIRPERSON CESIAH ROMO**

1. Request Commissioners to participate in the calendar craft and post in the City’s website to help promote the activities.

Chairperson Romo would like the Community Services Commission to participate in the craft activities. The idea is to have commissioners engage with the community.

11. **ADJOURNMENT**

There being no further business coming before this body, Chairperson Romo adjourned the meeting at 7:02 p.m. to a Regular Meeting on Tuesday, April 6, 2021.



Commission Agenda Report

DATE: April 6, 2021

TO: Community Services Commission

From: Ariana De La Cruz, Recreation Supervisor

Subject: Monthly Report for March 2021

SUMMARY: The health and safety of our Community continues to be the highest priority for the City of South El Monte. We are continuing to follow the most up-to-date guidance from the CDC, as well as state and local authorities, and are staying informed on best practices. The Recreation Division is focused on helping our community live safely, healthy, and independently in their own homes. During COVID-19, our services are especially vital in keeping community members safe at home and limiting their exposure through virtual programming.

In the month of March, the Department of Public health lifted restrictions and now is permitting cities to offer youth and adult sports. This update allowed the recreation division to make changes to the youth basketball clinic such as adding scrimmages, drills, and competition opportunities. The division has also been allowed to offer a T-Ball league which is scheduled to begin in May for children ages 4-6.

The new health order also allows for parks and fields to be fully available to the public. The Public Works department worked on prepping the baseball fields at New Temple Park to make them accessible for the organizations such as Little League, Jets, and AYSO and any other groups who request to reserve the fields.

Staff is currently working in updating the facility and park rental application and agreement to begin allowing the community to reserve the gazebo at Mary Van Dyke Park. The current health order allows small gathers for outdoor facilities only.

Programs Offered in a Modified Capacity:

- Virtual Recreation Classes
- Weekly-At-Home Activities
- Monthly Contest
- Holiday themed activities
- Holiday themed drive-thru(s)

Upcoming Events:

- Easter Eggstravaganza
- Memorial Day Video
- Youth Basketball Clinic
- T-Ball League
- Spring Camp
- Foster Parent Recruitment Drive Thru Event

What's Open:

- City parks
- Outdoor playground
- Skatepark
- Tennis Courts
- Basketball Courts
- Mary Van Dyke Gazebo

Closed

- Aquatic Center
- Community Center
- Senior Center
- Boxing Gym
- Indoor Rental Halls

RECOMMENDED ACTION: Receive and File.

FISCAL IMPACT: None

DISCUSSION: Staff is open to receiving feedback on programs and events.

ATTACHMENTS: Easter Eggstravaganza Flyer, T-Ball Flyer, T-Ball Skills Clinic, Spring Camp Flyer, Foster Parent Recruitment Drive Thru Flyer

CITY OF SOUTH EL MONTE COMMUNITY SERVICES DEPARTMENT

EASTER EGGSTRAVAGANZA DRIVE-THRU



Free Admission!

SATURDAY, APRIL 3, 2021

11:00 AM - 2:00 PM

SOUTH EL MONTE COMMUNITY CENTER

1530 CENTRAL AVE.

 **Receive a free Easter goody bag from Peter Cottontail!**

 **Food distribution for all families impacted by COVID-19!**

- Children must be present to receive Easter goody bag.
- First come, first served (while supplies last).
- Face coverings are required at all time during event.
- Participants must remain in vehicles. No walk-ups.

 SEM_PARKSANDREC



IN PARTNERSHIP WITH:



*Subject to change or cancellation due to Covid-19 guidelines at the time of the event.

FOR MORE INFORMATION, PLEASE CALL 626-579-2043.

City of South El Monte Community Services Department

T-BALL

FOR BOYS AND GIRLS AGES 4-6

T- Ball is a non-competitive program focused on fun, fitness, and fundamentals where players ages 4-6 are first introduced to the basics of baseball and softball all while observing COVID-19 safety protocols. This season, T-ball will run from May - June.

REGISTRATION INFORMATION

Residents: Starting April 5, 2021
Fee: \$40; Sibling discount available for residents

Must bring proof of South El Monte residency.

Non-Residents: Starting April 19, 2021
Fee: \$67

Must bring proof of child's age to register (birth certificate, medical card, etc.)

***Registration space is limited and will be filled on a first-come, first-served basis.**

In light of COVID-19 circumstances, you may download an application from cityofsouthelmonte.org and register at the South El Monte Community Center 1530 Central Ave. Monday - Friday from 1 pm - 5 pm.

REGISTRATION IS NOT COMPLETE UNTIL PAYMENT HAS BEEN RECEIVED



 @sem_parksandrec

**Parks
Make
Life
Better!**

*SUBJECT TO CHANGE OR CANCELLATION DUE TO COVID-19 GUIDELINES AT THE TIME OF PROGRAM.

For more information, please call 626-579-2043.

City of South El Monte Community Services Department

T-Ball Skills Clinic

Boys and Girls

Ages 4-6

April 19th - April 22nd (Monday-Thursday)

Participants will go through a variety of t-ball specific skill development drills and exercises all while observing COVID-19 protocols.

4 Years Old 3:00 pm - 3:45 pm

5 Years Old 4:00 pm - 4:45 pm

6 Years Old 5:00 pm - 5:45 pm

Registration begins April 5th

Fee: \$10

Space is limited due to COVID-19 health guidelines.

In light of the COVID-19 circumstances, you may download an application from cityofsouthelmonte.org and register at the

South El Monte Community Center

1530 Central Ave., Monday - Friday from 1:00 pm - 5:00 pm.

**REGISTRATION IS NOT COMPLETE UNTIL PAYMENT HAS BEEN RECEIVED.
MUST BRING PROOF OF CHILD'S AGE TO REGISTER
(BIRTH CERTIFICATE, MEDICAL CARD, ETC.)**



 [sem_parksandrec](https://www.instagram.com/sem_parksandrec)

**Parks
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*Subject to change or cancellation due to Covid-19 guidelines at the time of program.

For more information, please call 626-579-2043.

CITY OF SOUTH EL MONTE COMMUNITY SERVICES DEPARTMENT

SPRING BREAK DAY CAMP



April 5th-9th
7:30 a.m. - 6:00 p.m.

Our Spring Camp provides a safe and enriching atmosphere for children in grades Kinder - 8th. This year the camp has been modified to operate during the COVID-19 Pandemic in accordance with physical distancing and sanitation procedures provided by the Los Angeles County Department of Public Health and the CDC guidelines.

Registration Information

Registration begins Monday, March 1st.

Resident Fee: \$30; \$20 for second child; \$15 for third child

Non-Resident Fee: \$100 per child

Download the application from our website at cityofsouthelmonte.org and register at the South El Monte Community Center, 1530 Central Ave. Monday - Friday from 1 p.m. - 5 p.m.

*Must bring proof of child's grade to register



**Parks
Make
Life
Better!**



FOR MORE INFORMATION, PLEASE CALL 626-579-2043.

CITY OF SOUTH EL MONTE COMMUNITY SERVICES DEPARTMENT



DRIVE 4 OUR CHILDREN

BECOME AN LA COUNTY RESOURCE PARENT AND MAKE A DIFFERENCE.
LEARN HOW TO BECOME A FOSTER OR ADOPTIVE PARENT.
RECEIVE A RESOURCE FAMILY APPROVAL PACKET AND MUCH MORE.



SATURDAY, APRIL 24, 2021 | 9 AM - 11 AM
SOUTH EL MONTE COMMUNITY CENTER
1530 CENTRAL AVE., SOUTH EL MONTE, CA 91733

TO RSVP CALL (888) 811-1121 OR VISIT WWW.FOSTERLAKIDS.ORG
RSVP NOT REQUIRED

RESOURCE FAMILY RECRUITMENT WEBINAR

PLEASE JOIN US FOR AN INFORMATIVE WEBINAR IN ADVANCE OF THE DRIVE-THRU
EVENT TO LEARN MORE ABOUT BECOMING A RESOURCE PARENT.

April 22, 2021
6:00 PM - Spanish Workshop
7:00 PM - English Workshop

REGISTER IN ADVANCE FOR THIS WEBINAR:
https://us02web.zoom.us/webinar/register/WN_nm3paz3qT2q-613R7YgvJw

Webinar ID: 883 6862 4269
Passcode: 456245





Commission Agenda Report

DATE: April 6, 2021

TO: Community Services Commission

From: Andrés González, Senior Services Supervisor

Subject: Monthly Report for March 2021

SUMMARY: The health and safety of our seniors' citizens is the highest priority for the City of South El Monte. We are continuing to follow the most up-to-date guidance from the CDC, as well as state and local authorities, and are staying informed on best practices. The Senior Services Division is focused on helping seniors live safely, healthy, and independently in their own homes. During COVID-19, our services are especially vital in keeping seniors safe at home and limiting their exposure through personalized care and support.

Program Updates: We have adjusted our in-person programs to ensure that seniors continue to stay connected to the community and staff to reduce the effects of social isolation.

Covid-19 Vaccine Clinics: During the week of March 15th, the Senior Services Division hosted two vaccine clinics at the South El Monte Community Center. Over 850 vaccines were provided to seniors and priority groups based on Los Angeles County Department of Health's guidance and recommendations. COVID-19 vaccines are an important tool to help end the COVID-19 pandemic.

St. Patrick's Day Drive-Thru: Due to Covid-19 this year's Valentine's Day luncheon was moved outdoors to follow Los Angeles County Health Department guidelines. Over 100 seniors participated in the drive-thru event that was held at the Senior Center's parking lot. Participants received a hot meal that consisted of corned beef and cabbage with a slice of chocolate cake. Each participant also received a holiday themed goodie box filled with delicious snacks.

Home Activities for Seniors: In March to help senior's celebrate St. Patrick's Day, Senior Services staff prepared and delivered a St. Patrick's Day themed craft kit to seniors. The kit contained all the items needed for seniors to create a St. Patrick's Day wreath to decorate their home.

Monthly Themed Newsletter: Each month, the Senior Services Division creates a monthly themed newsletter to help keep seniors engaged with the community and to provide service updates. The newsletter also serves as a medium to keep seniors informed on upcoming City

sponsored events, fun games along with health and exercise tips. The March newsletter included health and nutrition tips for seniors to continue age well at home.

Senior Services Webpage: The City's Senior Services webpage was updated in March with new virtual programming and resources available during the COVID-19 pandemic. The website now includes links to senior exercises and fitness tips, mindfulness activities, virtual trips and community resources.

Daily Senior Wellness Calls: Calls are made to seniors by City staff and Commissioners. These calls offer meaningful conversations and an opportunity to check that seniors are safe and not in need of additional assistance.

Virtual Wellness Programs: The Senior Services Division continued to partner with Partners in Care Foundation to provide evidence-based internet wellness programs that focus on keeping seniors healthy, mentally engaged, entertained, and safe in their homes. Programs include: Arthritis Foundation Exercise, Bingocize, and Chronic Disease Self-Management Programs.

Special Request Items: The Seniors Services Division continues to provide items requested by seniors who are not able to go shopping due to the COVID-19 pandemic. Once City staff purchase the items requested, they are delivered directly to the homes of seniors using safety protocols to keep seniors and staff safe.

Nutrition Services: The Senior Services Elderly Nutrition Program continued to provide home-delivered meals to safeguard seniors from having to leave home to secure a meal. Meals were delivered twice a week to each participant. During the month of March 4,720 meals were delivered to over 200 unduplicated seniors.

Transportation Services: City staff provided transportation services to eligible residents who do not drive. Our services ensure that seniors continue to live independently in their community. Transportation services were provided to medical appointments, grocery shopping and personal trips. See attached March report.

Staff meetings: Staff attended the following meetings, for training, scheduling, information and networking:

- Nutritional Q&A Meeting with CNS Dietician Jackie Taylor on March 16th
- In March, staff attended two Emergency Operations Plan Development workshops

The Senior Center will remain closed to the public until the City enters Phase 4: End of Stay at Home Order.

RECOMMENDED ACTION: Receive and File.

DISCUSSION: Staff is open to receiving feedback on programs and events.

ATTACHMENTS: N/A

WEEK-1
Month: Mar-21
Transportation Division

Week of: 03/01/21 to 03/06/21

	DAY	Medical	Shopping	Personal	Nutrition	Schools	Cancellations
Sunday	0						
Monday	1	4	0	3	0	0	0
Tuesday	2	4	0	0	0	0	0
Wednesday	3	3	0	2	0	0	0
Thursday	4	3	0	0	0	0	0
Friday	5	3	1	2	0	0	1
Saturday	6						
Total Pass.	25	17	1	7	0	0	1
	15	14	1	0	0	0	0
R-Trip	33	31	2	0	0	0	0

WEEK 2
Week of: 03/07/21 to 03/13/21

	DAY	Medical	Shopping	Personal	Nutrition	Schools	Cancellations
Sunday	7						
Monday	8	3	0	2	0	0	0
Tuesday	9	3	0	0	0	0	0
Wednesday	10	3	1	1	0	0	3
Thursday	11	3	0	0	0	0	1
Friday	12	3	3	0	0	0	0
Saturday	13						
Total Pass.	22	15	4	3	0	0	4
Return Trip	16	15	1	0	0	0	0
R-Trip	38	30	5	3	0	0	0

WEEK-3
Week of: 03/14/21 to 03/20/21

	DAY	Medical	Shopping	Personal	Nutrition	Schools	Cancellations
Sunday	14						
Monday	15	5	0	2	0	0	1
Tuesday	16	4	0	0	0	0	0
Wednesday	17	4	1	2	0	0	1
Thursday	18	6	0	0	0	0	0
Friday	19	1	0	2	0	0	1
Saturday	20						
Total Pass.	27	20	1	6	0	0	3
Return Trip	21	20	1	0	0	0	0
R-Trip	48	40	2	6	0	0	0

WEEK-4
Week of: 03/21/21 to 03/27/21

	DAY	Medical	Shopping	Personal	Nutrition	Schools	Cancellations
Sunday	21						
Monday	22	3	0	2	0	0	1
Tuesday	23	3	1	0	0	0	2
Wednesday	24	3	0	4	0	0	0
Thursday	25	3	1	0	0	0	1
Friday	26	4	1	2	0	0	0
Saturday	27						
Total Pass.	27	16	3	8	0	0	4
Return Trip	27	16	3	0	0	0	0
R-Trip	54	32	6	8	0	0	4

WEEK-5
Week of: 03/28/21 to 03/31/21

	DAY	Medical	Shopping	Personal	Nutrition	Schools	Cancellations
Sunday	28						
Monday	29				0	0	
Tuesday	30				0	0	
Wednesday	31				0	0	
Thursday							
Friday							
Saturday							
Total Pass.		0	0	0	0	0	0
		0	0	0	0	0	0
R-Trip		0	0	0	0	0	0

	Medical	Shop. / Pers.	Vocational	Nutrition	Schools	Cancellations
Total	133	15	17	0	0	12

	Total Pass.	R-Total	Report by:
GRAND TOTAL	101	173	Wendy Caveo