



CITY OF SOUTH EL MONTE
COMMUNITY SERVICES COMMISSION MEETING

AGENDA

JUNE 1, 2021, 6:00 P.M.

(Via Zoom)

*****SPECIAL NOTICE REGARDING COVID-19*****

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 in response to the COVID-19 pandemic, which authorizes City Commissions to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. All requirements of the Brown Act requiring the physical presence of Council Members, staff, or the public as a condition of participation in or quorum for a public meeting have been waived. Public participation will be allowed via the information below.

To view Live Meetings, use Zoom link below:

[Join Zoom Meeting \(View and/or Participate ONLY during PUBLIC COMMENT\)](#)

Link: <https://us02web.zoom.us/j/82083847983>

Webinar ID: 820 8384 7983

Or

Call In: 1 669 900 6833, when prompted, then enter 81375798835#

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email adelacruz@soelmonte.org or call (626) 579-65-40 to leave a voicemail message. All comments received an hour before the scheduled meeting will be added to the Commission agenda as part of the public comment.

ISRAEL ALACIO, CHAIRPERSON
GERARDO DIAZ, VICE-CHAIRPERSON
VALERIE BECHTOLD, COMMISSIONER
HELIODORO DUARTE, COMMISSIONER
CESIAH ROMO, COMMISSIONER

1. ROLL CALL

Commissioners: Chairperson Alacio, Bechtold, Vice-Chairperson Diaz, Duarte, and Romo

2. PLEDGE OF ALLEGIANCE - Commissioner Heliodoro Duarte

3. PRESENTATIONS None.

4. APPROVAL OF AGENDA

By motion of the Commission Services Commission, this is the time to notify the public of any changes to the agenda, and/or rearrange the order of the agenda.

5. PUBLIC COMMENT

Speakers wishing to address the Community Services Commission on any items on the agenda or any other matter, are invited to do so at this time. Pursuant to the Brown Act the Commission cannot discuss or take action on items not on the agenda. Matters brought before the Commission that are not on the agenda may be, at the Commission's discretion, be referred to staff or placed on the next agenda.

6. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with exception of items previously removed by a member of the Commission during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action of the Consent Calendar.

6.a. CONSIDERATION AND APPROVAL OF REGULAR COMMUNITY SERVICES COMMISSION MEETING MINUTES FOR APRIL 6, 2021 AND MAY 4, 2021

Staff seeks Commission approval of the Minutes for the Community Services Commission Meeting held Tuesday, April 6, 2021 and Tuesday, May 4, 2021.

RECOMMENDED ACTION: Staff recommends Community Services Commission approve the Community Services Commission Meeting Minutes of April 6, 2021 and May 4, 2021.

7. GENERAL BUSINESS

7a. COMMUNITY SERVICES MONTHLY INFORMATIONAL ITEMS

Update of Programming during COVID-19

RECOMMENDED ACTION: Staff recommends that the Community Services Commission receive and file the report.

8. COMMISSION REPORTS, INCLUDING AB 1234 REPORTS

AB 1234 requires the commission members must briefly report, orally or in writing, on meeting/events attended at City expense (for example luncheons, city special events, conferenced, etc.) at the Community Services Commission meeting following the meeting/event.

9. COMMISSIONERS' AGENDA

9.a. COMMISSIONER CESIAH ROMO

1. National Night Out Drive-Thru.
2. 4th of July event: Raffle Ideas and Safe Distance Games
3. Distribution of Sanitary boxes - 200

10. ADJOURNMENT

Tuesday, July 6, 2021, 6:00 p.m.

**CITY OF SOUTH EL MONTE
COMMUNITY SERVICES COMMISSION MEETING MINUTES
APRIL 6, 2021**

1. ROLL CALL

Chairperson Romo called the meeting to order at 6:01 p.m.

PRESENT: Commissioners: Alacio, Duarte, Romo
EXCUSED ABSENT: Commissioner: Diaz

ALSO, PRESENT: Ariana De La Cruz, Recreation Supervisor and Noelia Saucedo, Senior Recreation Leader

2. PLEDGE OF ALLEGIANCE

Vice-Chairperson Alacio led the Pledge of Allegiance.

3. Presentations None.

4. APPROVAL OF AGENDA

A motion was made by Duarte, seconded by Alacio and carried 3-1 “absent” (Diaz) to approve the agenda.

AYES: Alacio, Duarte, Romo
NAYS: None
ABSENT: Diaz

5. PUBLIC COMMENTS None.

6. APPROVAL OF MINUTES

Adjourned Regular meeting March 2, 2021

A motion was made by Duarte, seconded by Alacio and carried 3-1 “absent” (Diaz) to approve the above referred minutes.

AYES: Alacio, Duarte, Romo
NAYS: None
ABSENT: Diaz

7. UNFINISHED BUSINESS None.

8. GENERAL BUSINESS

8a. Community Services Monthly Report

Mrs. De La Cruz provided the commission with a monthly report from the Recreation Division.

9. COMMISSIONERS' COMMENTS

Chairperson Romo Chairperson attended the Easter Drive Thru event on Saturday, April 3, 2021. Chairperson also participated in the March craft by recording herself and her son making a bunny jar.

Vice-Chairperson Alacio attended the Easter Drive Thru event on Saturday, April 3, 2021.

10. COMMISSIONERS' AGENDA

10a. CHAIRPERSON CESIAH ROMO

1. Dr. Seuss Read Across America: SEM Parks and Recreation Posters

Chairperson Romo would like thank recreation department for making the posters to decorate the fence at New Temple School for Dr. Seuss week. Mrs. De La Cruz mentioned that Recreation Specialist took on this task. Chairperson thanked Miss Rodriguez for the posters.

2. Host A Community Movie Night in the Parking Lot Possibly in July

Chairperson inquired about the possibility of hosting a movie night. Mrs. De La Cruz stated she would keep the commissioners updated with the new guidelines and when the City will be allowed to host a movie night.

3. Hosting an Essential Item Drive-Thru Event (cleaning supplies)

Chairperson Romo would like to inquire about the possibility of hosting an essential drive-thru event. Chairperson Romo stated that she is working with an organization to potentially get 100 food boxes donated.

11. ADJOURNMENT

There being no further business coming before this body, Chairperson Romo adjourned the meeting at 6:43 p.m. to a Regular Meeting on Tuesday, May 4, 2021.

**CITY SOUTH EL MONTE
COMMUNITY SERVICES COMMISSION MEETING MINUTES
MAY 4, 2021**

1. ROLL CALL

Chairperson Alacio called the meeting to order 5:03 p.m.

PRESENT Via Zoom: Commissioners: Alacio, Bechtold, Diaz, Romo

ABSENT: Commissioner: Duarte

Also, Present Via Zoom: Ariana De La Cruz, Recreation Supervisor, Donna Schwartz, City Clerk, and Noelia Saucedo, Senior Recreation Leader

2. PLEDGE OF ALLEGIANCE

Community Services Commissioner Gerardo Diaz led the Pledge of Allegiance.

3. PUBLIC COMMENTS

Seeing that there are no public comments at that time Chairperson Alacio closed public comments.

4. GENERAL BUSINESS

4a. PARLIAMENTARY PROCEDURES WORKSHOP

Mrs. Schwartz, City Clerk conducted parliamentary procedures workshop and went over a sample agenda script.

5. ADJOURNMENT

There being no further business coming before this body, Chairperson Alacio adjourned the meeting at 5:34 p.m. to a regular meeting on Tuesday, June 1, 2021 at 6:00 p.m.



Commission Agenda Report

DATE: June 1, 2021
TO: Community Services Commission
From: Ariana De La Cruz, Recreation Supervisor
Subject: Monthly Report for May 2021

SUMMARY: The health and safety of our Community continues to be the highest priority for the City of South El Monte. We are continuing to follow the most up-to-date guidance from the CDC, as well as state and local authorities, and are staying informed on best practices. The Recreation Division is focused on helping our community live safely, healthy, and independently in their own homes.

In the month of May, the Department of Public health continued to lift restrictions and now is permitting cities to offer after school programs, day camps, aquatic programs, youth and adult sports. This update allowed the recreation division to make changes and offer in person programs such as T-Ball, and After School Programs.

T-Ball league began at the end of April; first t-ball game was played on May 8th. League is composed of 6 teams with 10 players each team. The league is running smoothly with practices and games occurring the week and weekend at Mary Van Dyke Park. The After School Program at the Community began on May 3rd. Recreation leaders offer a variety of outdoor activities for participants to engage from 2:30 p.m. to 5:00 p.m.

The current health order allows for parks and fields to be fully available to the public. The Little League has begun her season playing games and hosting practices at New Temple Park. Brewers Baseball is currently using fields at Shively Park to host games and tournaments. The Jets and AYSO are coordinating with staff their request to reserve the fields for their upcoming 2021 season.

The City is only allowing facility reservation in the outdoor facilities such as the Mary Van Dyke Gazebo. Current health order for outdoor reservation allows for gathers with a maximum of 50 people and a limit event time of 2 hours.

Programs Offered in a Modified Capacity:

- Virtual Recreation Classes

- Weekly-At-Home Activities
- May 5 de Mayo Monthly Contest
- Holiday themed activities
- T-Ball League
- After School Program

Upcoming Events:

- Memorial Day Video
- Aquatic Center Opening
- Summer Camp
- Basketball Camp
- 4th of July Firework Show Viewing Event

What's Open:

- City parks
- Outdoor playground
- Skatepark
- Tennis Courts
- Basketball Courts
- Mary Van Dyke Gazebo

Closed

- Aquatic Center
- Community Center
- Senior Center
- Boxing Gym
- Indoor Rental Halls

RECOMMENDED ACTION: Receive and File.

FISCAL IMPACT: None

DISCUSSION: Staff is open to receiving feedback on programs and events.

ATTACHMENTS: N/A



Commission Agenda Report

DATE: May 25, 2021

TO: Community Services Commission

From: Andrés González, Senior Services Supervisor

Subject: Monthly Report for May 2021

SUMMARY: The health and safety of our seniors' citizens is the highest priority for the City of South El Monte. We are continuing to follow the most up-to-date guidance from the CDC, as well as state and local authorities, and are staying informed on best practices. The Senior Services Division is focused on helping seniors live safely, healthy, and independently in their own homes. During COVID-19, our services are especially vital in keeping seniors safe at home and limiting their exposure through personalized care and support.

Program Updates: During the month of May, the Senior Services Division began to offer a limited number of in-person programs for seniors. Pre-registration was required to attend in-person activities and the attendance was limited to ensure social distancing. In-person programs consisted of Car Bingo, Arthritis Exercise and a Tea Party.

Covid-19 Vaccine Clinics: In May, the City hosted one vaccine clinic at the South El Monte Community Center. Over 150 vaccines were provided to seniors and priority groups based on Los Angeles County Department of Health's guidance and recommendations. COVID-19 vaccines are an important tool to help end the COVID-19 pandemic.

Mother's Day Drive-Thru: Due to Covid-19 this year's Mother's Day luncheon was moved outdoors to follow Los Angeles County Health Department guidelines. Over 150 seniors participated in the drive-thru event that was held at the Senior Center's parking lot. Participants received a hot meal and Mother's received special gifts that consisted of a rose pen and a teacup set provided by Alignment Health.

Home Activities for Seniors: To help senior's transition into Spring, the Senior Services staff prepared and delivered a Mother's themed craft kit to seniors. The kit contained paint, brushes, a blank canvas, and easy-to-follow instructions on how to paint a heart shaped painting. Seniors used the items to create their own Mother's themed masterpiece that they can hang inside of their home.

Monthly Themed Newsletter: Each month, the Senior Services Division creates a monthly

themed newsletter to help keep seniors engaged with the community and to provide service updates. The newsletter also serves as a medium to keep seniors informed on upcoming City sponsored events, fun games along with health and exercise tips. The May newsletter included health and nutrition tips for seniors to continue aging well in their homes.

Senior Services Webpage: The City's Senior Services webpage was updated in May with new virtual programming and resources available during the COVID-19 pandemic. The website now includes links to senior exercises and fitness tips, mindfulness activities, virtual trips and community resources.

Daily Senior Wellness Calls: Calls are made to seniors by City staff and Commissioners. These calls offer meaningful conversations and an opportunity to check that seniors are safe and not in need of additional assistance.

Virtual Wellness Programs: Partners in Care Foundation continued to provide evidence-based programs online that focus on keeping seniors healthy, mentally engaged, entertained, and safe in their homes. Programs include: Arthritis Foundation Exercise, Bingocize, and Chronic Disease Self-Management Programs.

Nutrition Services: The Senior Services Elderly Nutrition Program continued to provide home-delivered meals to safeguard seniors from having to leave home to secure a meal. During the month of May 5,100 meals were delivered to over 200 unduplicated seniors.

Transportation Services: City staff provided transportation services to eligible residents who do not drive. Our services ensure that seniors continue to live independently in their community. Transportation services were provided to medical appointments, grocery shopping and personal trips. See attached May report.

Staff meetings: Staff attended the following meetings for information gathering, training and networking:

- Nutritional Q&A Meeting with CNS Dietician Jackie Taylor on May 18th

The Senior Center will remain closed to the public until the City enters Phase 4: End of Stay at Home Order.

RECOMMENDED ACTION: Receive and File.

FISCAL IMPACT: None

DISCUSSION: Staff is open to receiving feedback on programs and events.

ATTACHMENTS: N/A

WEEK-1							
Month:	May-21						
Transportation Division							
Week of:	05/03/21 to		05/07/21				
	DAY	Medical	Shopping	Personal	Nutrition	School's	Cancellations
Sunday	2						
Monday	3	3	0	4	0	0	0
Tuesday	4	4	1	0	0	0	0
Wednesday	5	3	1	2	0	0	0
Thursday	6	2	1	1	0	0	1
Friday	7	3	0	2	0	0	0
Saturday	8						
Total Pass.	27	15	3	9	0	0	1
	18	15	3	0	0	0	0
R-Trip	45	30	6	0	0	0	0
WEEK 2							
Week of:	05/09/21 to		05/15/21				
	DAY	Medical	Shopping	Personal	Nutrition	School's	Cancellations
Sunday	9						
Monday	10	2	0	2	0	0	0
Tuesday	11	3	0	0	0	0	1
Wednesday	12	6	0	2	0	0	0
Thursday	13	5	1	0	0	0	1
Friday	14	2	0	1	0	0	0
Saturday	15						
Total Pass.	24	18	1	5	0	0	2
Return Trip	19	18	1	0	0	0	0
R-Trip	43	36	2	5	0	0	0
WEEK-3							
Week of:	05/16/21 to		05/22/21				
	DAY	Medical	Shopping	Personal	Nutrition	School's	Cancellations
Sunday	16						
Monday	17	3	0	2	0	0	1
Tuesday	18	5	0	0	0	0	0
Wednesday	19	2	1	2	0	0	0
Thursday	20	3	0	0	0	0	1
Friday	21	0	0	1	0	0	3
Saturday	22						
Total Pass.	19	13	1	5	0	0	5
Return Trip	14	13	1	0	0	0	0
R-Trip	33	26	2	6	0	0	0
WEEK-4							
Week of:	05/23/21 to		05/29/21				
	DAY	Medical	Shopping	Personal	Nutrition	School's	Cancellations
Sunday	23						
Monday	24				0	0	0
Tuesday	25				0	0	0
Wednesday	26				0	0	0
Thursday	27				0	0	0
Friday	28				0	0	0
Saturday	29						
Total Pass.	0	0	0	0	0	0	0
Return Trip	0	0	0	0	0	0	0
R-Trip	0	0	0	0	0	0	0
WEEK -5							
Week of:	to						
	DAY	Medical	Shopping	Personal	Nutrition	School's	Cancellations
Sunday							
Monday					0	0	0
Tuesday					0	0	0
Wednesday					0	0	0
Thursday					0	0	0
Friday					0	0	1
Saturday							
Total Pass.	0	0	0	0	0	0	1
	0	0	0	0	0	0	0
R-Trip	0	0	0	0	0	0	1
		Medical	Shop. / Pers.	Vocational	Nutrition	School's	Cancellations
Total		92	10	11	0	0	9
GRAND TOTAL		Total Pass. R-Total		Report by:			
		70 121		Wendy Cavco			