Enterprise Systems Catalog

California's Senate Bill 272 (October 11, 2015) adds a section to the California Public Records Act requiring local agencies to create a catalog of Enterprise Systems by July 1, 2016, with annual updates.

Enterprise System: A software application or computer system that collects, stores, exchanges, and analyzes information that the agency uses that is both of the following:

- A multi-departmental system or a system that contains information collected about the public.
- A system that serves as an original source of data within an agency.

An Enterprise System does **not** include any of the following:

- Information Technology security systems, including firewalls and other cybersecurity systems.
- Physical access control systems, employee identification management systems, video monitoring, and other physical control systems.
- Infrastructure and mechanical control systems, including those that control or manage streetlights, electrical, natural gas or water or sewer functions.
- Systems related to 911 dispatch and operation or emergency services.
- Systems that would be restricted from disclosure by Section 6254.19.
- The specific records that the information technology system collects, stores, exchanges or analyzes.

Exception: If the public interest served by not disclosing the information described clearly outweighs the public interest served by disclosure, the local agency may instead provide a system name, brief title, or identifier of the system.

City's enterprise systems catalog on the following pages.

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Vendor	System Product	System's Purpose	Types of Categories or Data of System	Primary Custodian, City Department	Frequency Data is Collected	Frequency Data is Updated
ESRI	ArcGIS	Create and update City maps	City Mapping	Community Development	As needed	As needed
Carahsoft Technology Corp.	Accela	Land Management	On-line permit process, cash receipts and cash reconciliation	Community Development, Finance	Daily	Daily
CivicPlus	Civic Engagement	City's website	Content management for web posting/calendars/ documents and Web applications	Community Services	Daily	Daily
CivicPlus	CivicClerk	Agenda and Meeting Management	Agenda preparation and live streaming of city council meetings	City Clerk	Weekly	Weekly
Black Knight Technologies on behalf of Black Knight Data & Analytics, LLC	IDM-SiteXPro	Real Estate Software, Data and Analytics	Property Database	Community Development	Bi-weekly (average)	Daily
Ecolane USA, Inc.	Ecolane	Transportation scheduling software	Transportation scheduling and dispatching	Community Services	Daily	Daily

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ECS Imaging	LaserFiche	Preserving electronic copies of City documents	City records i.e., resolutions, ordinances, minutes, contracts/ agreements	City Clerk	Daily	Daily
ECS Imaging	LaserFiche	Public Portal	Electronic submission of Public Records Request	City Clerk	Daily	Daily
ECS Imaging	LaserFiche	Public Portal	Viewing Agenda Packets, Resolutions Ordinance and Minutes	City Clerk	Daily	Daily
GoGov	Aka Govt. Outreach Software Service	Citizen Request Management (CRM) and Code Enforcement (CE)	Keep track of citizens' complaints; code enforcement logs, City issued citations	Community Development	Daily	Daily
HDL Software LLC	HDL Prime/HDL Web	Tracking and managing City business licenses	Business Licenses	Finance	Daily	Daily
Microsoft, Inc.	Microsoft Exchange 2010, Outlook	City's email communication system server	Email, Calendaring	IT Department	Daily	Daily

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Pagefreezer	Pagefreezer	Social Media Archiving	Content archiving of all city's social media accounts i.e., twitter, Instagram, and Facebook	Community Services	Daily	Daily
Pasadena Consulting Group (PCG)	Efile	Electronic Filing System	Conflict of Interest Statement (Form 700)	City Clerk	Daily	Daily
Phoenix Information Systems Group	WinCite	Manages City issued citations	Identifying information related to issued parking citations and administrative	Community Development: Public Safety/Code Enforcement	Daily (for parking citations); Weekly (for administrative citations)	Daily (for parking citations); Weekly (for administrative citations)
Placer Labs, Inc.	Placer.ai	Land Use Database	Provides Retail Attraction, consumer trends, and Market Analysis to identify best fit retailers	Community Development	As needed	As needed

Tyler Technologies, Inc.	Incode	Project Management Software	Purchasing, Project Accounting, Position budgeting, employee self service portal, action request, time & attendance, benefits enrollment, account receivable, cashiering, online payment component, content manager, contracts mgmt., accounts payable, and personnel payroll.	Finance	Daily	Daily
Tyler Technologies, Inc.	OpenEdge	Payment Processing	Credit Card Payments for program registration/ facility reservations	Community Services: Parks & Recreation	Daily	As needed

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Xavus Solutions, LLC	MLySeniorCenter	Program Management System	Tracking and Managing Program Registration	Community Services: Senor Services Division	Daily	Daily