

CITY OF SOUTH EL MONTE

REGULAR COMMUNITY SERVICES COMMISSION MEETING

AGENDA

SEPTEMBER 7, 2021, 6:00 P.M.

**COUNCIL CHAMBERS
1415 SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733**



**GERARDO DIAZ, CHAIRPERSON
VALERIE BECHTOLD, VICE-CHAIRPERSON
ISRAEL ALACIO, COMMISSIONER
HELIODORO DUARTE, COMMISSIONER
CESIAH ROMO, COMMISSIONER**

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Services Commission Secretary office at (626) 448-0131 at least 48 hours prior to the meeting. Any public writings distributed by the City of South El Monte to at least a majority of the Community Services Commission regarding any item on this regular meeting agenda will be made available at the Receptionist Counter at Senior Center located at 1556 Central Avenue South El Monte, CA 91733

1. ROLL CALL

Commissioners: Alacio, Bechtold, Diaz, Duarte, and Romo

2. PLEDGE OF ALLEGIANCE - Commissioner Cesiah Romo

3. PRESENTATIONS None.

4. APPROVAL OF AGENDA

By motion of the Commission Services Commission, this is the time to notify the public of any changes to the agenda, and/or rearrange the order of the agenda.

5. PUBLIC COMMENT

Speakers wishing to address the Community Services Commission on any items on the agenda or any other matter, are invited to do so at this time. Pursuant to the Brown Act the Commission cannot discuss or take action on items not on the agenda. Matters brought before the Commission that are not on the agenda may be, at the Commissions discretion, be referred to staff or placed on the next agenda.

6. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with exception of items previously removed by a member of the Commission during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action of the Consent Calendar.

6.a. CONSIDERATION AND APPROVAL OF REGULAR COMMUNITY SERVICES COMMISSION MEETING MINUTES FOR JULY 6, 2021.

Staff seeks Commission approval of the Minutes for the Community Services Commission Meeting held Tuesday, July 6, 2021.

RECOMMENDED ACTION: Staff recommends Community Services Commission approve the Community Services Commission Meeting Minutes of July 6, 2021.

7. GENERAL BUSINESS

7a. COMMUNITY SERVICES MONTHLY INFORMATIONAL ITEMS

Update of Recreation Programing

RECOMMENDED ACTION: Staff recommends that the Community Services Commission receive and file the report.

7b. CONVERSION OF ONE (1) TENNIS COURT TO FOUR (4)

PICKLEBALL COURTS

RECOMMENDED ACTION: Staff recommends that the Community Services Commission approve the conversion of existing tennis court one (1) to four (4) Pickleball Courts.

8. COMMISSION REPORTS, INCLUDING AB 1234 REPORTS

AB 1234 requires the commission members must briefly report, orally or in writing, on meeting/events attended at City expense (for example luncheons, city special events, conferenced, etc.) at the Community Services Commission meeting following the meeting/event.

9. COMMISSIONERS' AGENDA

10. ADJOURNMENT

Tuesday, October 5, 2021, 6:00 p.m.

CITY SOUTH EL MONTE
COMMUNITY SERVICES COMMISSION MEETING MINUTES

JULY 6, 2021

1. ROLL CALL

Chairperson Diaz called the meeting to order 6:04 p.m.

PRESENT (Via Zoom Webinar): Commissioners: Alacio, Bechtold, Diaz, Duarte, and Romo

Also, Present (Via Zoom Webinar): Ariana De La Cruz, Recreation Supervisor and Noelia Saucedo, Senior Recreation Leader

2. PLEDGE OF ALLEGIANCE

Patriotic Commissioner Valerie Bechtold led the Pledge of Allegiance.

3. PRESENTATIONS None.

4. APPROVAL OF AGENDA

A motion was made by Alacio, seconded by Bechtold to approve the agenda. Motion carried 5-0, by the following vote:

AYES: Commissioner(s): Alacio, Bechtold, Diaz, Duarte, and Romo

NAYS: Commissioner(s): None

5. PUBLIC COMMENTS

Chairperson Diaz opened Public Comments.

Seeing that there are no public comments at time Chairperson Diaz closed Public Comments.

6. CONSENT CALENDAR

A motion was made by Commissioner Alacio, seconded by Vice-Chairperson Bechtold to approve the Consent Calendar Items 6.a. Motion carried 5-0, by the following vote:

AYES: Commissioner(s): Alacio, Bechtold, Diaz, Duarte, and Romo

NAYS: Commissioner(s): None.

- 6.a. Approved Minutes for the Regular Community Services Commission Meeting held Tuesday, May 1, 2021.

7. **GENERAL BUSINESS**

7a. **COMMUNITY SERVICES MONTHLY INFORMATIONAL ITEMS**

Mrs. De La Cruz provided a Community Services Department program update.

8. **COMMISSION REPORT, INCLUDING AB 1234 REPOTS**

Commissioner Alacio participated in the Sexual Harassment Training via Zoom and attended the 4th of July Event at New Temple Park.

Commissioner Duarte participated in the Sexual Harassment Training via Zoom.

Commissioner Romo participated in the Sexual Harassment Training via Zoom and attended the 4th of July Event at New Temple Park.

9. **COMMISSIONERS' AGENDA**

9a. **COMMISSIONER CESIAH ROMO**

1. **National Night Out Drive-Thru**

Mrs. De La Cruz provided an event breakdown and explained the different components of the event which include the Backpack Giveaways and the Movie Night.

2. **Distribution of Sanitary Boxes - 200**

Commissioner Romo asked if she can have a booth set up during National Night Out to distribute the sanitary boxes. Mrs. De La Cruz confirmed she can have a booth to distribute the sanitary boxes.

10. **AJOURNMENT**

There being no further business coming before this body, at 6:46 p.m. Chairperson Diaz adjourned the meeting to a regular meeting on Tuesday, September 7, 2021 at 6:00 p.m.



Commission Agenda Report

DATE: September 7, 2021
TO: Community Services Commission
From: Ariana De La Cruz, Recreation Supervisor
Subject: Monthly Report for July & August 2021

SUMMARY: The health and safety of our Community continues to be the highest priority for the City of South El Monte. We are continuing to follow the most up-to-date guidance from the CDC, as well as state and local authorities, and are staying informed on best practices. The Recreation Division is focused on helping our community live safely and healthy post the Pandemic.

In the month of July and August, the Department of Public health current health order continued to allow after school programs, day camps, aquatic programs, youth and adult sports. This order allowed the recreation division to offer in person programs such as Soccer Clinics, Youth Basketball Camp After School Programs (indoor), Summer Camp, Swimming Lessons, Recreation Swim, Lap Swim, and a Senior Aerobics Class.

The current health order allows for parks and fields to be fully available to the public. The Jets have begun their season playing games and hosting practices at New Temple Park. Their season is scheduled to end in November. Brewers Baseball is currently using fields at Shively Park to host games and tournaments. AYSO has also begun their season using Shively Park fields.

The City is only allowing facility reservation in the outdoor facilities such as the Mary Van Dyke Gazebo.

The Youth Boxing Program is currently open to the youth. The program has been modified to ensure the safety of participants by reducing the number of participants per age group. Designated times have been determined to train participants and allow staff to disinfect all areas in the gym.

In the month of July, the City offered a 4th of July Firework Show Viewing event, where participants enjoyed a passive and safe environment. The event featured a free hot dog meal to all participants, multiple giveaways, and a variety of raffle opportunities. The event concluded with an extraordinary live firework show.

In the month of August, the City hosted a National Night Out/Movie Night/Backpack Giveaway. The Los Angeles County Sheriff - Temple Station provided a variety of resources and show cars

for attendees to enjoy. Many non-profit organizations joined the event to provide information about their organizations and help increase awareness of all the resources available to the community. City Council hosted the annual backpack giveaway and handed approximately 400 backpacks to children ages 5-14. The event concluded with a movie, Raja and the Last Dragon.

Zumba Contract Class began on August 3rd at the Community Center. Class is offered to adults on Mondays, Wednesdays, and Thursdays.

Programs Offered in a Modified Capacity:

- Virtual Recreation Classes
- Weekly-At-Home Activities
- After School Programs
- Aquatics Programs
- Summer Camp

Upcoming Events:

- Summer Concert
- Fire Station 90 Appreciation Breakfast
- Aquatics Programs Extended Program
- Adult Basketball

What's Open:

- City parks
- Outdoor playground
- Skatepark
- Tennis Courts
- Basketball Courts
- Mary Van Dyke Gazebo

Closed

- Community Center
- Senior Center
- Indoor Rental Halls

RECOMMENDED ACTION: Receive and File.

FISCAL IMPACT: None

DISCUSSION: Staff is open to receiving feedback on programs and events.

ATTACHMENTS: N/A

CITY OF SOUTH EL MONTE COMMUNITY SERVICES DEPARTMENT



FIRE STATION 90 APPRECIATION DAY

CHANGE THE DATE

Saturday, September 25, 2021 | 9:00 a.m. - 11:00 a.m.

City Hall Front Lawn

1415 Santa Anita Avenue, South El Monte

PANCAKES AND FAMILY FUN!

Join us for a **FREE** pancake breakfast, fire safety demos, tour of fire station vehicles, and games.



 [SEM_PARKSANDREC](https://www.instagram.com/SEM_PARKSANDREC)

FOR MORE INFORMATION, PLEASE CALL 626-579-2043.



CITY OF SOUTH EL MONTE COMMUNITY SERVICES DEPARTMENT

SUMMER CONCERTS

LIVE MUSIC | FOOD VENDORS | GAME BOOTHS | INFLATABLES | BIKE RAFFLES

CITY HALL FRONT LAWN 1415 SANTA ANITA AVE., SOUTH EL MONTE

END OF SUMMER CONCERT

THURSDAY | SEPTEMBER 2 | 2021

6:00 P.M. - 9:30 P.M.



ADELAIDE
SELENA TRIBUTE

SPECIAL APPEARANCE BY
JOSEPH "JOJO" DIAZ JR.
WBC INTERIM WORLD CHAMPION



THE FUNKY HIPPEEZ
DISCO & FUNK SHOW

FOR MORE INFORMATION,
PLEASE CALL 626-579-2043

CONNECT WITH US
CITYOFSOUTHELMONTE.ORG

MOBILE COVID-19 VACCINATION CLINIC

NO APPOINTMENT NEEDED • 3 VACCINES AVAILABLE
CLINIC HOURS • 6:00 P.M. - 9:00 P.M.

*GET A FREE SIX FLAGS MAGIC MOUNTAIN TICKET WITH EACH VACCINE.

IN PARTNERSHIP WITH:
 CSC Health
A Division of Community Services Center
華埠服務中心



Commission Agenda Report

DATE: September 7, 2021
TO: Community Services Commission
From: Andrés González, Senior Services Supervisor
Subject: Monthly Report for August 2021

SUMMARY: The health and safety of senior citizen residents continues to be the highest priority for the City of South El Monte. We are continuing to follow the most up-to-date guidance from the CDC, as well as state and local authorities, and are staying informed on best practices. The Senior Services Division is focused on helping seniors live safely, healthy, and independently in their own homes. During COVID-19, our services are especially vital in keeping seniors safe at home and limiting their exposure through personalized care and support.

Program Updates: During the month of August, the Senior Services Division continued to offer a limited number of in-person programs for seniors. Pre-registration was required to attend in-person activities and the attendance was limited to ensure social distancing. In-person programs consisted of Outdoor Bingo, Arthritis Exercise, Senior Water Aerobics.

In partnership with Partners in Care Foundation, the Senior Services Division launched a new in-person 10-week exercise program – Bingocize, participants play Bingocize® twice per week, with each 45–60-minute session consisting of exercises (range of motion, balance, muscle strengthening, and endurance exercises) and/or health education questions. In August, outdoor Senior Cross-Stitching was also added as an outdoor program.

Home Activities for Seniors: During the month of August, Senior Services staff prepared and delivered a Do-It-Yourself Wreath project kit. The kit included a plain wreath, flowers, butterflies, ribbon, and rope spool. Staff also included step by step instructions for seniors follow as they created their own personalized wreath for their home.

Monthly Themed Newsletter: Each month, the Senior Services Division creates a monthly themed newsletter to help keep seniors engaged with the community and to provide service updates. The newsletter also serves as a medium to keep seniors informed on upcoming City sponsored events, fun games along with health and exercise tips. The August newsletter included tips on how seniors could protect themselves from the sun's UV rays and how to stay safe when outdoors.

Daily Senior Wellness Calls: Calls are made to seniors by City staff and Commissioners. These

calls offer meaningful conversations and an opportunity to check that seniors are safe and not in need of additional assistance.

Virtual Wellness Programs: Partners in Care Foundation continued to provide evidence-based programs online that focus on keeping seniors healthy, mentally engaged, entertained, and safe in their homes. Programs include: Arthritis Foundation Exercise, Bingocize, and Chronic Disease Self-Management Programs.

Nutrition Services: The Senior Services Elderly Nutrition Program continued to provide home-delivered meals to safeguard seniors from having to leave home to secure a meal. During the month of August 5,566 meals were delivered to over 200 unduplicated seniors.

Transportation Services: City staff provided transportation services to eligible residents who do not drive. Our services ensure that seniors continue to live independently in their community. Transportation services were provided to medical appointments, grocery shopping and personal trips. See attached August report.

Staff meetings: Staff attended the following meetings for information gathering, training, and networking:

- Nutritional Q&A Meeting with CNS Dietician on August 17th
- Weekly Tuesday meetings with Ecolane for the new transportation dispatch software

The Senior Center will remain closed to the public until the City enters Phase 4: End of Stay at Home Order.

RECOMMENDED ACTION: Receive and File.

FISCAL IMPACT: None

DISCUSSION: Staff is open to receiving feedback on programs and events.

ATTACHMENTS: N/A

WEEK-1Month: Aug-21**Transportation Division**

Week of: 08/01/21 to 08/07/21

	DAY	Medical	Shopping	Personal	Nutrition	School's	Cancellations
Sunday	1						
Monday	2	3	0	2	0	0	1
Tuesday	3	3	1	1	0	0	1
Wednesday	4	4	0	2	0	0	0
Thursday	5	4	1	1	0	0	1
Friday	6	2	1	1	0	0	0
Saturday	7						
Total Pass.	26	16	3	7	0	0	3
Return Trip	19	16	3	0	0	0	0
R-Trip	45	32	6	0	0	0	0

WEEK 2

Week of: 08/08/21 to 08/14/21

	DAY	Medical	Shopping	Personal	Nutrition	School's	Cancellations
Sunday	8						
Monday	9	2	0	3	0	0	0
Tuesday	10	2	2	2	0	0	0
Wednesday	11	5	0	2	0	0	0
Thursday	12	2	1	1	0	0	0
Friday	13	3	0	1	0	0	0
Saturday	14						
Total Pass.	26	14	3	9	0	0	0
Return Trip	17	14	3	0	0	0	0
R-Trip	43	28	6	0	0	0	0

WEEK-3

Week of: 08/15/21 to 08/21/21

	DAY	Medical	Shopping	Personal	Nutrition	School's	Cancellations
Sunday	15						
Monday	16	5	0	3	0	0	0
Tuesday	17	4	0	1	0	0	0
Wednesday	18	4	0	3	0	0	0
Thursday	19	3	0	1	0	0	1
Friday	20	5	0	3	0	0	0
Saturday	21						
Total Pass.	32	21	0	11	0	0	1
Return Trip	21	21	0	0	0	0	0
R-Trip	53	42	0	0	0	0	0

WEEK-4

Week of: 08/22/21 to 08/28/21

	DAY	Medical	Shopping	Personal	Nutrition	School's	Cancellations
Sunday	22						
Monday	23	3	1	6	0	0	2
Tuesday	24	4	0	5	0	0	0
Wednesday	25	4	1	2	0	0	1
Thursday	26	5	0	2	0	0	0
Friday	27	4	0	1	0	0	0
Saturday	28						
Total Pass.	38	20	2	16	0	0	0
Return Trip	30	20	2	8	0	0	0
R-Trip	68	40	4	8	0	0	0

WEEK -5

Week of: to

	DAY	Medical	Shopping	Personal	Nutrition	School's	Cancellations
Sunday							
Monday					0	0	
Tuesday					0	0	
Wednesday					0	0	
Thursday					0	0	
Friday					0	0	
Saturday							
Total Pass.	27	0	0	0	0	0	0
Return Trip	21	20	1	0	0	0	0
R-Trip	48	20	1	0	0	0	0

	Medical	Shop. / Pers.	Vocational	Nutrition	School's	Cancellations
Total	162	17	8	0	0	4

GRAND TOTAL Total Pass. R-Total **Report by:**
149 257 **Wendy Cavco**



Commission Agenda Report

DATE: September 7, 2021
TO: Community Services Commission
From: Ariana De La Cruz, Recreation Supervisor
Subject: CONVERSION OF ONE (1) TENNIS COURT TO FOUR (4)
PICKLEBALL COURTS

SUMMARY: The Community Services Department established a need, based on community demand, to add pickleball courts to the Community Center.

RECOMMENDED ACTION: STAFF RECOMMENDS that the Commission approve the conversion of existing tennis court (1) to (4) Pickleball Courts.

FISCAL IMPACT: The cost of converting (1) tennis court to (4) pickleball courts is estimated at \$19,360. Funding for this project has been allocated from Measure A funds.

DISCUSSION: During the July 27, 2021 Council Meeting, staff was instructed to explore the possibility to install pickleball courts. In further review of this possibility, staff contacted 5 companies soliciting a quote to complete the project. From the 5 companies contacted, only 2 companies provided a quote to convert the tennis court to pickleball courts for an estimated cost of \$19,360.

Construction company is offering to patch cracks and spalls and grind displaced areas on cracks so both sides are level. Company will provide and install four (4) sets of Pickleball Posts, Sleeves/Nets, and Core Drilled. Apply Sportmaster Black resurfacer, apply two coats of Sportmaster Color System and color court to accommodate a total of (4) Pickleball Courts on 60 x 120 Tennis Court, stripe play white lines.

To manage the play time of the pickleball courts, staff recommends a sign-in process monitored by Recreation staff at the Community Center Front Office. It is also recommended that the recommended play time be considered a “pilot pickleball program,” with an option to review the success of the program and address any issues that may have evolved since the conversion.

ATTACHMENTS: N/A