



## CALL AND NOTICE OF SPECIAL MEETING

### Community Services Commission Meeting

**NOTICE IS HEREBY GIVEN** That a Special Meeting of the City Community Services Commission of the City of South El Monte will be held on Tuesday, December 21, 2021 at 5:30 p.m. at City Hall in the Council Chambers, 1415 Santa Anita, Avenue, South El Monte, CA 91733

## AGENDA

### \*\*\*SPECIAL NOTICE REGARDING COVID-19\*\*\*

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 in response to the COVID-19 pandemic, which authorizes the City Council to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. All requirements of the Brown Act requiring the physical presence of Council Members, staff, or the public as a condition of participation in or quorum for a public meeting have been waived. Public participation will be allowed via the information below.

To view Live Meetings, use Zoom link below:

[Join Zoom Meeting \(View and/or Participate ONLY during PUBLIC COMMENT\)](#)

Link: <https://us02web.zoom.us/j/83155698702>

Webinar ID: 831 5569 8702

Or

Call In: 1 699 900 6833, when prompted, then enter 81375798835#

### GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email [adelacruz@soelmonte.org](mailto:adelacruz@soelmonte.org) or call (626) 579-6540 to leave a voicemail message. All comments received an hour before the scheduled meeting will be added to the City Council agenda as part of the public comment.

**HELIODORO DUARTE, CHAIRPERSON  
CESIAH ROMO, VICE-CHAIRPERSON  
ISRAEL ALACIO, COMMISSIONER  
VALERIE BECHTOLD, COMMISSIONER  
GERARDO DIAZ, COMMISSIONER**

## 1. ROLL CALL

Commissioners: Alacio, Bechtold, Diaz, Duarte, and Romo

## 2. PLEDGE OF ALLEGIANCE – Chairperson Heliodoro Duarte

## 3. PRESENTATIONS None.

## 4. APPROVAL OF AGENDA

By motion of the Commission Services Commission, this is the time to notify the public of any changes to the agenda, and/or rearrange the order of the agenda.

## 5. PUBLIC COMMENT

Speakers wishing to address the Community Services Commission on any items on the agenda or any other matter, are invited to do so at this time. Pursuant to the Brown Act the Commission cannot discuss or take action on items not on the agenda. Matters brought before the Commission that are not on the agenda may be, at the Commissions discretion, be referred to staff or placed on the next agenda.

## 6. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with exception of items previously removed by a member of the Commission during “Approval of the Agenda” for individual consideration. Any items removed shall be individually considered immediately after taking action of the Consent Calendar.

### 6.a. CONSIDERATION AND APPROVAL OF REGULAR COMMUNITY SERVICES COMMISSION MEETING MINUTES FOR NOVEMBER 2, 2021.

Staff seeks Commission approval of the Minutes for the Community Services Commission Meeting held Tuesday, November 2, 2021.

**RECOMMENDED ACTION:** Staff recommends Community Services Commission approve the Community Services Commission Meeting Minutes of November 2, 2021.

## 7. GENERAL BUSINESS

### 7a. COMMUNITY SERVICES MONTHLY INFORMATIONAL ITEMS

Update of Community Services Department

**RECOMMENDED ACTION:** Staff recommends that the Community Services Commission receive and file the report.

## 8. COMMISSION REPORTS, INCLUDING AB 1234 REPORTS

AB 1234 requires the commission members must briefly report, orally or in writing, on meeting/events attended at City expense (for example luncheons, city special events, conferenced, etc.) at the Community Services Commission meeting following the meeting/event.

**9. COMMISSIONERS' AGENDA**

**10. ADJOURNMENT**

Tuesday, February 8, 2022, 6:00 p.m.

**CITY OF SOUTH EL MONTE  
COMMUNITY SERVICES COMMISSION MEETING MINUTES  
NOVEMBER 2, 2021**

**1. ROLL CALL**

Chairperson Bechtold called the meeting to order at 6:02 p.m.

PRESENT: Commissioner(s): Alacio, Bechtold, Diaz

PRESENT (Via Zoom Webinar): Commissioner: Romo

ABSENT: Commissioner: Duarte

Also, Present: Jayson Perez, Recreation Coordinator and Noelia Saucedo, Senior Recreation Leader

**2. PLEDGE OF ALLEGIANCE**

Commissioner Gerardo Diaz led the Pledge of Allegiance.

**3. PRESENTATIONS None.**

**4. APPROVAL OF AGENDA**

A motion was made by Commissioner Diaz, seconded by Commissioner Alacio and carried 4-0 to approve the agenda.

AYES: Commissioner(s): Alacio, Bechtold, Diaz, Romo

NAYS: Commissioner: None

ABSENT: Commissioner: Duarte

**5. PUBLIC COMMENTS**

Chairperson Bechtold opened public comment.

Seeing that there are no public comments at this time Chairperson Bechtold closed public comment.

**6. CONSENT CALENDAR**

6a. Minutes for September 7, 2021

A motion was made by Diaz, seconded by Alacio and carried 4-0 to approve Consent Calendar.

AYES: Commissioner(s): Alacio, Bechtold, Diaz, Romo

NAYS: Commissioner: None

ABSENT: Commissioner: Duarte

## **7. GENERAL BUSINESS**

### **7a. COMMUNITY SERVICES MONTHLY INFORMATIONAL ITEMS**

Mr. Perez Provided the monthly report for the Recreation Department.

Mr. Perez state that the Adult Basketball league ended successfully. He mentioned that the league had a great season. Mr. Perez stated that the league began in September and ended in October. Mr. Perez stated there is a possibility that the adult league might have a season in the spring.

## **8. COMMISSION REPORTS, INCLUDING AB 1234 REPORTS**

Commissioner Alacio announced he attended Harvest Festival event.

Commissioner Diaz announced he attended Harvest Festival event.

## **9. COMMISSIONERS' AGENDA**

### **9a. COMMISSIONER CESIAH ROMO**

1. Holiday Movie and Craft Fridays for the month of December.

Commissioner Romo asked what the possibility would be to have Movie and Craft Night during the month of December for the community to enjoy. She stated she attended the summer series and they were well attended and feel that the city organizes something similar for the winter it will also be well attended. Mr. Perez state that for the month of December it would be difficult to have a Movie and Craft Night due to the city already hosting several events in the month of December.

2. Host a Farmers Market at the City's After-School programs for kids only.

Commissioner Romo would like to know what the possibility would be to have farmers market for the kids at the after-school programs. This would be at not cost to the kids. She stated that the there is an organization in South El Monte that help provide the fruits and vegetables. Mr. Perez and Commissioner Romo will be meeting to see how this can be implemented in the after-school program.

3. Exploring opportunity for the Community Services Commissioners to be more involved in the planning of the City Events for the community.

Commissioner Romo would like to see the Community Services Commissioners involved the planning of city events. Mr. Perez stated that staff would appreciate the participation of the commissioner in the planning of events.

## **10. ADJOURNMENT**

There being no further business coming before this body, at 6:33 p.m. Chairperson Bechtold adjourned the meeting to a regular meeting on Tuesday, December 7, 2021, at 6:00 p.m.



# Commission Agenda Report

**DATE:** December 21, 2021

**TO:** Community Services Commission

**From:** Ariana De La Cruz, Recreation Supervisor

**Subject:** Monthly Report for November 2021

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**SUMMARY:** The health and safety of our Community continues to be the highest priority for the City of South El Monte. We are continuing to follow the most up-to-date guidance from the CDC, as well as state and local authorities, and are staying informed on best practices. The Recreation Division is focused on helping our community live safely and healthy post the Pandemic.

In the month of November, the Department of Public health current health order continued to allow after school programs, day camps, aquatic programs, and adult sports. This health order allowed the recreation division to offer in person programs such as Soccer Clinics, Youth Basketball Camp, After School Programs (indoor), Fall Camp, and The Baby Lab. The youth sports must abide by the current health order which requires that all players participating in competitive play must show proof of a negative test result within 48 hours of game time. This restriction obligated the department to change the league to an outdoor league.

The Youth Basketball League began its season by having teams practice in November. Practices are allowed to be conducted in the indoor gym, however all games must be played in the outdoor basketball courts. League is currently smoothly and the will continue until February.

The current health order allows for parks and fields to be fully available to the public. The Jets ended their season in November and hosted a League Banquet to acknowledge their players. Brewers Baseball is currently using fields at Shively Park and New Temple to host games and tournaments. AYSO also ended their season in November.

The City is only allowing facility reservation in the outdoor facilities such as the Mary Van Dyke Gazebo.

The Youth Boxing Program is currently open to the youth. The program has been modified to ensure the safety of participants by reducing the number of participants per age group. Designated times have been determined to train participants and allow staff to disinfect all areas in the gym. The Boxing Program hosted the Annual Thanksgiving Boxing Show on Saturday, November 20<sup>th</sup>. The show featured 25 amateur bouts for the community to enjoy at the Community Center Outdoor Basketball Courts.

In addition to the 3 after school programs held year-round, the department offered a Fall Camp during the week of the Thanksgiving Holiday break. The camp was successfully planned and executed by the recreation staff.

In the month of November, the City offered a 5K Turkey Trot on Saturday, November 20<sup>th</sup>. The run attracted 400 runners who joined city officials and staff in a safe and fun family run.

**Upcoming Events:**

- Santa's Community Visits

**What's Open:**

- City parks
- Outdoor playground
- Skatepark
- Tennis Courts
- Basketball Courts
- Mary Van Dyke Gazebo
- Community Center

**Closed**

- Senior Center
- Indoor Rental Halls

RECOMMENDED ACTION: Receive and File.

FISCAL IMPACT: None

DISCUSSION: Staff is open to receiving feedback on programs and events.

ATTACHMENTS: N/A



# Commission Agenda Report

**DATE:** December 21, 2021

**TO:** Community Services Commission

**From:** Andrés González, Senior Services Supervisor

**Subject:** Monthly Report for November 2021

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**SUMMARY:** The health and safety of senior citizen residents continues to be the highest priority for the City of South El Monte. We are following the most up-to-date guidance from the CDC, as well as state and local authorities, and are staying informed on best practices. The Senior Services Division is focused on helping seniors live safely, healthy, and independently in their own homes. During COVID-19, our services are especially vital in keeping seniors safe at home and limiting their exposure through personalized care and support.

**Program Updates:** During the month of November, the Senior Services Division started to offer in-person programming inside of the Senior Center. All participants were required to pre-register, and they were screened for Covid-19 symptoms by staff when they entered the center. Programs consisted of Bingo, Arthritis Exercise, Senior Cross Stitching, Exercise for Older Adults, Zumba and Crafts. Also, a new 8-week fall prevention class was launched in partnership with Partners in Care Foundation.

**Thanksgiving Drive-Thru Event:** On Monday, November 22<sup>nd</sup> the Senior Services Division hosted a Thanksgiving Drive-thru. Over 155 seniors participated in the event which was held in the Senior Center's parking lot. Attendees were greeted by City Council; each participant received a goodie bag and a hot lunch that was prepared by Huntington Culinary.

**Craft Activities for Seniors:** Seniors came into the Senior Center on Tuesday, November 9<sup>th</sup> to create a fall themed pumpkin hanging signs for their homes. Each participant received a kit that included a wood sign, flowers, hemp rope along with letter stickers. Staff was on hand to provide instructions and to help participants create a personalized fall sign for their homes.

**Monthly Themed Newsletter:** Each month, the Senior Services Division creates a monthly themed newsletter to help keep seniors engaged with the community and to provide service updates. The newsletter also serves as a medium to keep seniors informed on upcoming City sponsored events, fun games along with health and exercise tips. The November newsletter included information on Lung Cancer Awareness along with tips on how to keep your lungs healthy.

**Weekly Senior Wellness Calls:** Calls are made to seniors by City staff. These calls offer

meaningful conversations and an opportunity to check that seniors are safe and not in need of additional assistance.

**Nutrition Services:** The Senior Services Elderly Nutrition Program continued to provide home-delivered meals to safeguard seniors from having to leave home to secure a meal. During the month of November 4,585 meals were delivered to over 188 unduplicated seniors.

**Transportation Services:** City staff provided transportation services to eligible residents who do not drive. Our services ensure that seniors continue to live independently in their community. Transportation services were provided to medical appointments, grocery shopping, personal trips and to the South El Monte Senior Center. Trips are also provided to students who participate in the city-sponsored after-school program. See attached November report.

**Staff meetings:** Staff attended the following meetings for information gathering, training, and networking:

- Nutritional Q&A Meeting with CNS Dietician on November 18<sup>th</sup>

The Senior Center has reopened for some in-person programming, however the congregate meal program remains closed until further notice.

RECOMMENDED ACTION: Receive and File.

FISCAL IMPACT: None

DISCUSSION: Staff is open to receiving feedback on programs and events.

ATTACHMENTS: N/A



## City of South El Monte

### Transportation Monthly Report

<b>November 2021</b>						
<b>Trip Purpose</b>	<b>Week 1</b>	<b>Week 2</b>	<b>Week 3</b>	<b>Week 4</b>	<b>Week 5</b>	<b>Total</b>
<b>Excursion</b>	0	0	0	0	0	0
<b>Medical</b>	58	51	65	61	3	238
<b>Personal</b>	2	2	8	0	0	12
<b>School</b>	64	71	74	72	0	281
<b>Senior Center</b>	67	43	28	12	0	150
<b>Shopping</b>	18	10	8	1	0	37
<b>Total for period</b>	<b>209</b>	<b>177</b>	<b>183</b>	<b>146</b>	<b>3</b>	<b>718</b>