

INGRID AGUILAR, CHAIR  
GERARDO DIAZ, VICE CHAIR  
HELIODORO DUARTE JR.  
DAVID MAI  
HORTENCIA VASQUEZ



RENE SALAS,  
CITY MANAGER  
ARIANA DE LA CRUZ,  
RECREATION SUPERVISOR

**CITY OF SOUTH EL MONTE  
REGULAR MEETING OF THE SOUTH EL MONTE COMMUNITY SERVICES  
COMMISSION**

**AGENDA**

April 4, 2023, 6:00 PM  
1415 Santa Anita Avenue, South El Monte, CA 91733

**PUBLIC COMMENT**

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/83373391877>

Webinar ID: 833 7339 1877

Or Call In: 1 669 444 9171, when prompted, enter 83373391877#

**AMERICANS WITH DISABILITIES ACT**

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 652-3180 or (626) 652-3121 at least 72 hours prior to the meeting.

**GENERAL COMMENT**

Members of the public wishing to submit a general comment or a comment on an agenda item, can email [adelacruz@soelmonte.org](mailto:adelacruz@soelmonte.org) or call (626) 652-3109 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

**MEETINGS**

The Community Services Commission holds regular meetings on the First Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California.

**POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES**

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior

Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

**VIEWING OF AGENDA PACKETS**

Full agenda packet can be viewed either at <https://www.cityofsouthelmonte.org/373/Agendas-Minutes> or in the Community Center during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

**ISSUES RELATED TO AGENDA**

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Ariana De La Cruz, Recreation Supervisor  
Ph (626) 652-3109

**AGENDA BEGINS ON THE FOLLOWING PAGE**

**1. ROLL CALL**

Commissioners: Duarte Jr., Mai, Vasquez, Vice Chair Diaz, and Chair Aguilar

**2. PLEDGE OF ALLEGIANCE**

Commissioner Duarte Jr.

**3. PRESENTATIONS** None.

**4. APPROVAL OF AGENDA**

By motion of the Community Services Commission, this is the time to notify the public of any changes to the agenda, remove items from consent calendar for individual consideration and/or rearrange the order of the agenda.

**5. PUBLIC COMMENT**

Speakers may provide public comments on any matter within the subject matter jurisdiction of the Community Services Commission, including items on the agenda. Each speaker may speak up to five minutes. Unless a majority of the Community Services Commission objects, the Chair may provide speakers more or less time to speak. All comments or queries shall be addressed to the Commission as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the Commission shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

**6. CONSENT CALENDAR**

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the Community Services Commission during “Approval of the Agenda” for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

**6a. CONSIDERATION AND APPROVAL OF COMMUNITY SERVICES COMMISSION MEETING MINUTES FOR MARCH 7, 2023**

Staff is requesting approval of Minutes for the March 7, 2023, Regular Community Services Commission Meeting.

**RECOMMENDED ACTION:** Staff recommends the Commission approve the Minutes for the Regular Commission Meeting of March 7, 2023.

**7. GENERAL BUSINESS**

**7a. COMMUNITY SERVICES MONTHLY INFORMATIONAL ITEMS**

Staff will provide an update of Recreation Programing.

**RECOMMENDED ACTION:** Staff recommends the Commission receive and file the report.

**7b. ROTATION OF CHAIR AND VICE CHAIR**

The Community Services Commission will approve the appointment of Chair and Vice Chair as part of the two-month rotation among its members.

**RECOMMENDED ACTION:** Staff recommends the Commission approve the Chair and Vice Chair as part of the two-month rotation among its members.

**8. COMMISSIONERS REPORTS, INCLUDING AB 1234 REPORTS**

AB 1234 requires that commission members must briefly report, orally or in writing, on meetings/events attended at City expense (for example, luncheons, city special events, conferences, etc.) at the Community Services Commission meeting following the meeting/event.

**9. COMMISSIONERS' AGENDA**

**10. ADJOURNMENT**

Tuesday, May 2, 2023, 6:00 p.m.

I Ariana De La Cruz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at [www.cityofsouthelmonte.org](http://www.cityofsouthelmonte.org) on this 30<sup>th</sup> day of March 2023.

  
Ariana De La Cruz, Secretary



## Commission Agenda Report

### Agenda Item No. 6.a.

**DATE:** April 4, 2023

**TO:** Honorable Chair and Members of the Community Services Commission

**FROM:** Ariana De La Cruz, Recreation Supervisor

**SUBJECT:** CONSIDERATION AND APPROVAL OF THE REGULAR COMMUNITY SERVICES COMMISSION MEETING MINUTES FOR MARCH 7, 2023

**SUMMARY:** Staff is requesting approval of Minutes for the March 7, 2023 Regular Community Services Commission Meeting.

**RECOMMENDED ACTION:** Staff recommends Community Services Commission approve the Minutes of the Regular Community Services Commission Meeting of March 7, 2023.

**FISCAL IMPACT:** None.

**DISCUSSION:** None.

**ATTACHMENT(S):**

A. March 7, 2023 Minutes

**CITY OF SOUTH EL MONTE**  
**REGULAR COMMUNITY SERVICES COMMISSION MEETING - MINUTES**  
**Tuesday, March 7, 2023 – 6:00 PM**

**1. ROLL CALL**

Chair Vasquez called the meeting to order at 6:06 PM

PRESENT: (Via Zoom Webinar): Commissioner(s): Alacio, Diaz, Mai, and Chair Vasquez  
ABSENT: Vice Chair Aguilar

STAFF PRESENT: (Via Zoom Webinar): Ariana De La Cruz, Recreation Supervisor and Noelia Saucedo, Senior Recreation Leader

**2. PLEDGE OF ALLEGIANCE** – Chair Hortencia Vasquez led the Pledge of Allegiance.

**3. PRESENTATIONS** None.

**4. APPROVAL OF AGENDA**

A motion was made by Commissioner Mai seconded by Commissioner Alacio to approve the agenda. Motion carried, 4-0, by the following vote:

AYES: Commissioner(s): Alacio, Diaz, Mai, and Chair Vasquez  
NAYS: Commissioner(s): None  
ABSENT: Commissioner(s): Vice Chair Aguilar

**5. PUBLIC COMMENT**

Chair Vasquez opened public comment.

Seeing that there is no one else wishing to speak Chair Vasquez closed public comment.

**6. CONSENT CALENDAR**

A motion was made by Commissioner Mai seconded by Commissioner Alacio to approve the Consent Calendar as amended. Motion carried 4-0, by the following vote:

AYES: Commissioner(s): Alacio, Diaz, Mai, and Chair Vasquez  
NAYS: Commissioner(s): None  
ABSENT: Commissioner(s): Vice Chair Aguilar

**6.a.** Approved Minutes for the Regular Community Services Meeting held February 7, 2023.

**7. GENERAL BUSINESS**

**7a. COMMUNITY SERVICES MONTHLY INFORMATIONAL ITEMS**

Mrs. De La Cruz provided an update for the Community Services Department.

A motion was made by Commissioner Diaz, seconded by commissioner Alacio to receive, and file the report provided. Motion was carried 4-0 by the following vote:

AYES: Commissioner(s): Alacio, Diaz, Mai, and Chair Vasquez

NAYS: Commissioner(s): None

ABSENT: Commissioner(s): Vice Chair Aguilar

**7b. ROTATION OF CHAIR AND VICE CHAIR**

**8. COMMISSIONER REPORTS, INCLUDING AB 1234 REPORTS**

Commissioner Mai nothing to report.

Commissioner Diaz nothing to report.

Commissioner Alacio nothing to report.

Chair Vasquez nothing to report.

**9. COMMISSIONERS' AGENDA** None.

**10. ADJOURN COMMISSION MEETING**

There being no further business coming before this body, at 6:27 p.m. Chair Vasquez adjourned the meeting to Tuesday, April 4<sup>th</sup>, 2023 at 6:00 p.m.

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Ariana De La Cruz, Secretary

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Hortencia Vasquez, Chair



# Commission Agenda Report

Agenda Item No. 7.a.

**DATE:** April 4, 2023

**TO:** Honorable Chair and Members of the Community Services Commission

**From:** Ariana De La Cruz, Recreation Supervisor and Andrés González, Senior Services Supervisor

**Subject:** Monthly Report for March 2023

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## **RECREATION**

**SUMMARY:** The Recreation Division is gearing up for all the spring programming. The division continues to operate the nine program areas, including Aquatics, After School Programs, The Baby Lab, Seasonal Camps, Youth Sport Programs, Adult Sport Programs, Facility Reservations, Youth Boxing Program, Community Events. Other programs managed by the Recreation Division include Administration and partnerships with local non-profit organizations. Recreation staff are also tasked with operating recreation centers, park and facility rentals.

### **The Baby Lab**

The Baby Lab offers classes Mondays and Wednesdays from 9:00 a.m. – 12:00 p.m. where children ages 6 months to 48 months develop problem-solving skills through interactive games, play and music.

### **Youth & Adult Sports**

#### **Co-Ed Youth Basketball League**

The co-ed youth basketball league was extended for two teams that participated in the SCMAF San Gabriel Valley Youth Basketball Tournament. The City is proud that both the C & B division teams won 2<sup>nd</sup> place in the tournament. Participants will be recognized at the April 11, 2023 Council meeting.

#### **T-Ball**

T-ball Opening Day was held on Saturday, March 25, 2023. A total of eight teams were introduced by their head coaches and presented to all the attendees. Players had the opportunity to pitch the ball to the Council members present. Practices are currently going on at Shively Park and games are being played at Mary Van Dyke Park.

#### **Monthly Themed Newsletter/Season Promotional Booklets**

The Recreation Division continues to use the monthly newsletter to help keep the community engaged. The newsletter also serves as a medium to keep residents informed about upcoming City

sponsored events, recreation programs, and sports leagues. In addition, staff create seasonal promotional booklets that highlight the upcoming program and events for the department.

### **Recreation Services Webpage & Instagram**

The City's Recreation webpage continues to be updated regularly with all the programming available and upcoming community events. The Recreation Instagram showcases any contests and winners, sport clinics, program highlights and any special events hosted by the department.

### **Special Events**

#### **Kickoff Bike Ride**

The 2023 bike ride season had a successful kickoff on Saturday, March 4, 2023. The City invites the community to join us on a family-friendly eight-mile ride around the City.

#### **Neighborhood Watch**

On Thursday, March 9, 2023, the South El Monte Sheriff's Team along with the Recreation team offered a Neighborhood Watch meeting at the mobile homes on Merced Avenue. Residents joined us in an informative meeting where the Sheriffs provided valuable information and recommendations to help prevent crime in their community. City staff offered a hamburger meal to all attendees.

#### **Baby Pageant**

On Saturday, March 11, 2023, the Community gathered at the South El Monte Community Center to see the baby pageant participants walk through the red carpet. Infants and toddlers ages 0-4 were challenged to participate in the four different categories. The winner of the older age group was labeled as the Mr. & Mrs. South El Monte for 2023.

#### **Spring Career & Resource Fair**

The City co-hosted a Spring Career & Resource fair with the Los Angeles County on Tuesday, March 21, 2023 at the South El Monte Community Center. There was a total of 39 vendors and 78 attendees, despite the non-stop rain.

### **Upcoming Events:**

#### **April**

- April Bike Ride – Saturday, April 1, 2023
- Easter Egg Hunt & Breakfast – Saturday, April 8, 2023

#### **May**

- National Day of Prayer – Thursday, May 4, 2023
- Cinco de Mayo Celebration – Friday, May 5, 2023
- May Bike Ride – Saturday, May 6, 2023
- Memorial Day Ceremony – May 29, 2023

### **Park Facility Reservations**

- Little League
- Brewers
- Northridge College

## **SENIOR SERVICES**

**SUMMARY:** The Senior Services Division offers a variety of programs and services to ensure seniors stay active physically and mentally. In an effort to promote programs to empower seniors to manage and delay the onset of chronic disease and experience measurable improvements in their physical, social, spiritual, emotional, mental, and economic well-being, the senior center offers:

- Nutrition Programs (Congregate and Homebound)
- Health, Fitness, and Wellness Programs
- Transportation Services
- Volunteer and Civic Engagement Opportunities
- Social and Recreational Activities
- Music and Arts Programs

Our programs provide older adults with an opportunity to socialize with friends, discuss current events, share stories, and keep their minds and bodies active.

### **March Highlights**

**St. Patrick's Day Luncheon:** The senior centers dining room was decorated by staff with leprechauns, rainbows, shamrocks and gold coins for St. Patrick's Day. On Tuesday, March 14<sup>th</sup> the Senior Services Division hosted its annual St. Patrick's Day Luncheon. Huntington Culinary prepared an Irish inspired lunch consisting of corn beef with steamed cabbage, parsley potatoes and a shamrock cake for dessert. Festivities included door prizes and 50/50 raffles.

**Senior Excursion:** The Senior Services Division organized an excursion to the Santa Monica Pier. Seniors enjoyed taking a stroll down the pier and enjoyed the breathtaking views and sounds of crashing waves and the ocean breeze. They also enjoyed the many great restaurants, treat shops, and food carts located on the pier.

**Senior Market Day:** Over 15 vendors participated in the monthly senior market day at the Senior Center. Vendors' set-up under the patio and sold craft items, food goodies, antiques, clothing and more! The community and senior's participation made the event a great success.

**March Birthdays:** All March birthdays were celebrated on Tuesday, March 28<sup>th</sup>. Senior Center Staff helped to lead the seniors in singing Happy Birthday. Everyone who participated received a free slice of birthday cake that was provided by Huntington Culinary.

**Case Management Services:** Human Services Association (HSA) partnered with the City's Senior Services Division to provide free on-site care management services every 3<sup>rd</sup> Tuesday of the month at the senior center. Eligible seniors can receive free ongoing care management, assessments, client advocacy and service coordination.

**Senior Nutrition Services:** The City provides lunch meals to seniors over the age of 60 and disabled individuals through the Congregate Meals Program and Home-Delivered Meals Program.

During the month of March over 2,930 meals were provided to seniors.

**Transportation Services:** City staff provided transportation services to eligible residents who do not drive. Our services ensure that seniors continue to live independently in their community. Transportation services were provided to medical appointments, grocery shopping, personal trips and to the South El Monte Senior Center. Trips are also provided to students who participate in the city-sponsored after-school program. See attached March report.

**Program Highlights:**

- Classes/Workshops Attendance 107
- Fitness Classes Attendance 555
- Recreation/Entertainment Attendance 246
- Social Activities Attendance 543
- Club Activities Attendance 118
- Excursions Attendance 42

**Staff meetings:** Staff attended the following meetings for information gathering, training, and networking:

- Nutritional Q&A Meeting was held with CNS Dietician Joya Melissa on March 30<sup>th</sup>
- Senior Advisory meeting was held on Wednesday, March 15<sup>th</sup>

**Screenings/Informational Health Presentations for the month March**

- Best Foot Forward Presentation by Independence at Home on March 7<sup>th</sup>
- Cholesterol Screening by Garfield Health Center on March 14<sup>th</sup>
- Diabetes and Foot Care Presentation by AltaMed on March 16<sup>th</sup>
- Physical Health Foot Care for Happy Feet Presentation by Garfield Health Center on March 23<sup>rd</sup>

**Senior Clubs and Facility Reservation**

- **Club Latino de Sur El Monte** – The club hosted their meetings on the second and fourth Thursday of the month. After the club meeting, they played bingo.
- **3L Club** – The club hosted their meetings on the first and third Thursday of the month. After the club meeting, they played bingo. The club also organized a trip to Viejas Casino.
- **Baile Folklorico Alegria de Sur El Monte** hosted their practices on Wednesdays at 9:30 a.m. in the Community Center Dance Room.

## Transportation Monthly Report

March 2023						
Trip Purpose	Week 1	Week 2	Week 3	Week 4	Week 5	Total
Excursion	0	0	0	42	0	42
Medical	15	26	38	39	4	122
Nutrition	36	67	85	58	13	259
Personal	0	2	4	0	0	6
School	49	73	75	99	16	312
Senior Center	23	38	36	39	8	144
Shopping	0	2	1	4	0	7
Work	1	0	2	1	0	4
<b>Total for period</b>	<b>124</b>	<b>208</b>	<b>241</b>	<b>282</b>	<b>41</b>	<b>896</b>

**RECOMMENDED ACTION:**     Receive and File.

**FISCAL IMPACT:**                 None.

**DISCUSSION:**                     Staff is open to receiving feedback on programs and events.

**ATTACHMENTS:**

- A – Bike Rides
- B – Easter Breakfast
- C – National Day of Prayer
- D – Cinco de Mayo Celebration
- E – Memorial Day Ceremony

# ATTACHMENT A

CITY OF SOUTH EL MONTE COMMUNITY SERVICES DEPARTMENT

# 2023 COMMUNITY BIKE RIDES



**BIKE  
RAFFLE  
AT EVERY  
RIDE**



**SATURDAYS**

**MARCH 4TH - APRIL 1ST - MAY 6TH - JUNE 3RD - JULY 8TH - AUGUST 5TH**

MEET AT 8:30 AM AND DEPART AT 9:00 AM  
SOUTH EL MONTE COMMUNITY CENTER, 1530 CENTRAL AVE.

BRING YOUR BIKE AND HELMET AND JOIN THE CITY COUNCIL IN AN EIGHT-MILE BIKE RIDE AROUND THE CITY. BIKE RIDES ARE RECOMMENDED FOR AGES 10 AND OLDER.

\*IN THE EVENT OF RAIN, THE BIKE RIDE WILL BE CANCELLED.

 [SEM\\_PARKSANDREC](https://www.instagram.com/SEM_PARKSANDREC)

FOR MORE INFORMATION, PLEASE CALL 626-579-2043.

# ATTACHMENT B



CITY OF SOUTH EL MONTE COMMUNITY SERVICES DEPARTMENT

# EASTER

## Breakfast



**8**  
APRIL

**10 AM - 1 PM**

**BREAKFAST  
SERVED UNTIL  
11:30 AM**

**South El Monte  
City Hall Front Lawn**

**1415 Santa Anita Ave.  
South El Monte, CA 91733**

**FUN GAMES - PETTING ZOO - PETER COTTONTAIL**



 **SEM\_PARKSANDREC**



**FOR MORE INFORMATION, PLEASE CALL 626-579-2043.**

# ATTACHMENT C

CITY OF SOUTH EL MONTE COMMUNITY SERVICES DEPARTMENT

# National Day of Prayer *Breakfast*



THURSDAY, MAY 4, 2023  
10:00 AM - 12:00 PM  
PROGRAMS BEGINS PROMPTLY AT 11:00 AM  
SOUTH EL MONTE COMMUNITY CENTER  
1530 CENTRAL AVE.



FOR MORE INFORMATION, PLEASE CALL 626-579-2043.

# ATTACHMENT D

CITY OF SOUTH EL MONTE COMMUNITY SERVICES DEPARTMENT



# CINCO DE MAYO *Festival*



**FRIDAY, MAY 5, 2023 | 6:00 PM - 9:00 PM**  
**SOUTH EL MONTE COMMUNITY CENTER**  
**1530 CENTRAL AVE.**



**LIVE PERFORMANCE - FOOD VENDORS - BOXING SHOW AT 7 PM**



 [SEM\\_PARKSANDREC](https://www.instagram.com/SEM_PARKSANDREC)

**FOR MORE INFORMATION, PLEASE CALL 626-579-2043.**

# ATTACHMENT E

CITY OF SOUTH EL MONTE COMMUNITY SERVICES DEPARTMENT

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# MEMORIAL DAY CEREMONY

MONDAY, MAY 29, 2023 | 11:00 AM  
CITY HALL FRONT LAWN  
1415 SANTA ANITA AVE.  
SOUTH EL MONTE, CA 91733

JOIN US TO COMMEMORATE OUR HEROES WITH A  
SPECIAL CEREMONY FEATURING A 21 GUN SALUTE,  
POEM READINGS AND MORE.

LIGHT REFRESHMENTS WILL BE SERVED  
FOLLOWING THE CEREMONY.



FOR MORE INFORMATION, PLEASE CALL 626-579-2043.



## Commission Agenda Report Agenda Item No. 7.b.

**DATE:** April 4, 2023

**TO:** Honorable Chair and Members of the Community Services Commission

**FROM:** Ariana De La Cruz, Recreation Supervisor

**SUBJECT:** ROTATION OF CHAIR AND VICE CHAIR

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**SUMMARY:** The Community Services Commission will rotate the positions of Chair and Vice Chair as part of the two-month rotation among its members.

**RECOMMENDED ACTION:** Staff recommends the Commission approve the Chair and Vice Chair as part of the two-month term among its members.

**FISCAL IMPACT:** None.

**DISCUSSION:** A term has begun for the new elected Commissioners. The two-month rotation among its members will begin in March by alphabetical order of Commissioners last names. Ingrid Aguilar will serve as Chair for the month of April and May and Gerardo Diaz will serve as Vice Chair for the month of April and May.

**ATTACHMENT(S):** None.