

Israel Alacio, Commissioner
Ingrid Aguilar, Commissioner
Gerardo Diaz, Commissioner
David Mai, Commissioner
Hortencia Vasquez, Commissioner



Jayson Perez,
Commission Secretary

**CITY OF SOUTH EL MONTE
SPECIAL MEETING OF THE SOUTH EL MONTE
COMMUNITY SERVICES COMMISSION**

AGENDA

January 3, 2024, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/83969708433>

Webinar ID: 839 6970 8433

Or Call In: 1 669 444 9171, when prompted, enter 83969708433#

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 652-3180 or (626) 652-3121 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email jperez@soelmonte.org or call (626) 652-3110 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The Community Services Commission holds regular meetings on the First Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at
<https://www.cityofsouthelmonte.org/371/Agendas-Minutes>
or in the Community Center during normal business hours Monday through Thursday
7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation
necessary to participate in this meeting, please contact:

Jayson Perez, Recreation Manager/Commission Secretary
Ph (626) 652-3110

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Commissioners: Alacio, Aguilar, Diaz, Mai, and Vasquez

2. PLEDGE OF ALLEGIANCE

Commissioner Alacio

3. PRESENTATIONS - None.

4. APPROVAL OF AGENDA

By motion of the Community Services Commission, this is the time to notify the public of any changes to the agenda, remove items from consent calendar for individual consideration and/or rearrange the order of the agenda.

5. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the Community Services Commission, including items on the agenda. Each speaker may speak up to five minutes. Unless a majority of the Community Services Commission objects, the Chair may provide speakers more or less time to speak. All comments or queries shall be addressed to the Commission as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the Commission shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

6. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the Community Services Commission during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

6a. CONSIDERATION AND APPROVAL OF COMMUNITY SERVICES COMMISSION MEETING MINUTES FOR NOVEMBER 7, 2023

Staff is requesting approval of Minutes for the November 7, 2023, Regular Community Services Commission Meeting.

RECOMMENDED ACTION: Staff recommends the Commission approve the Minutes for the Regular Commission Meeting of November 7, 2023.

7. GENERAL BUSINESS

7a. COMMUNITY SERVICES MONTHLY INFORMATIONAL ITEMS

Staff will provide an update of Recreation Programming.

RECOMMENDED ACTION: Staff recommends the Commission receive and file the report.

7b. SELECTION OF CHAIR AND VICE CHAIR

The Community Services Commission will select a Chair and Vice Chair for the term effective January 1, 2024 through December 31, 2024.

RECOMMENDED ACTION: Staff recommends the Commission select a Chair and Vice Chair for the term effective January 1, 2024 through December 31, 2024.

8. COMMISSIONERS REPORTS, INCLUDING AB 1234 REPORTS

AB 1234 requires that commission members must briefly report, orally or in writing, on meetings/events attended at City expense (for example, luncheons, city special events, conferences, etc.) at the Community Services Commission meeting following the meeting/event.

9. CORRESPONDENCE

10. COMMISSIONERS' AGENDA

11. ADJOURNMENT

Tuesday, February 6, 2024, 6:00 p.m.

I Jayson Perez, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 28th day of December 2023.

Secretary



Commission Agenda Report

Agenda Item No. 6.a.

DATE: January 3, 2024

TO: Honorable Members of the Community Services Commission

FROM: Jayson Perez, Community Services Manager

SUBJECT: CONSIDERATION AND APPROVAL OF THE REGULAR
COMMUNITY SERVICES COMMISSION MEETING MINUTES
FOR NOVEMBER 7, 2023

SUMMARY: Staff is requesting approval of Minutes for the November 7, 2023 Regular Community Services Commission Meeting.

RECOMMENDED ACTION: Staff recommends Community Services Commission approve the Minutes of the Regular Community Services Commission Meeting of November 7, 2023.

FISCAL IMPACT: None.

DISCUSSION: None.

ATTACHMENT(S):

A. November 7, 2023 Minutes

CITY OF SOUTH EL MONTE
REGULAR COMMUNITY SERVICES COMMISSION MEETING –
MINUTES
TUESDAY, NOVEMBER 7, 2023 – 6:00 PM

1. ROLL CALL

Vice Chair Diaz called the meeting to order at 6:00 PM.

PRESENT: Commissioner(S): Aguilar, Diaz, Duarte Jr., Vasquez

ABSENT: Commissioner(s): Mai

STAFF PRESENT: Jayson Perez, Community Services Manager and Noelia Saucedo, Senior Recreation Leader

2. PLEDGE OF ALLEGIANCE – Commissioner Duarte Jr. led the Pledge of Allegiance.

3. PRESENTATIONS – None.

4. APPROVAL OF AGENDA

A motion was made by Commissioner Duarte Jr., seconded by Commissioner Vasquez to approve the agenda. Motion passed **4-0-1**, by the following vote:

AYES: Commissioner(s): Aguilar, Diaz, Duarte Jr., and Vasquez

NAYS: Commissioner(s): None

ABSENT: Commissioners(s): Mai

5. PUBLIC COMMENTS:

Vice Chair Diaz opened Public Comment. Seeing that there is no one wishing to speak Vice-Chair Diaz closed Public Comments.

Commissioner Mai joined the meeting at 6:03 PM.

6. CONSENT CALENDAR

A motion was made by Commissioner Mai, seconded by Commissioner Vasquez to approve the Consent Calendar. Motion passed **5-0**, by the following vote:

AYES: Commissioner(s): Aguilar, Diaz, Duarte JR., Mai, and Vasquez

NAY: Commissioner(s): None

ABSENT: Commissioner(s): None

7. GENERAL BUSINESS

COMMUNITY SERVICES MONTHLY INFORMATIONAL ITEMS

Mr. Perez stated the Night Market that took place on October 5th was a success. He stated there was about 2,000 community members in attendance. Mr. Perez stated that Mayor Olmos's birthday was celebrated at the event. He mentioned that South El Monte/El Monte Jets sponsored the beer garden. Mr. Perez stated that the Harvest Festival that was held on Tuesday, October 31st was also a successful event. He stated that there was a Ferris wheel ride for the children to enjoy. The children were able to go to the booth that were in attendance for a safe trick or treat. Mr. Perez stated that Community Outreach Church gave about 5,000 pumpkin pies.

Mr. Perez stated that the Adult Basketball league has had a great season and the Youth Basketball league is about to begin. He mentioned that Youth Basketball starts from kindergarten to 8th grade.

Mr. Perez invited the Community Services Commission to Veterans Day Ceremony that will take place on Saturday, November 11th at 11 AM.

Mr. Perez mentioned that the 5K Turkey Dash & 1K Trot will take place on Saturday, November 18th with the 1k trot starting at 8:30 AM and the 5K starting at 9:30 AM.

Mr. Perez mentioned that on November 18th the Boxing Club will be hosting their Annual Thanksgiving Boxing Show. The show will begin at 1 PM and will run until about 7 PM. Mr. Perez stated that there will be about 15 to 20 bouts.

Mr. Perez stated that the Senior Center will be hosting their annual Thanksgiving Luncheon on Monday, November 20th.

Mr. Perez stated this year the City will be hosting the Annual Tree Lighting Ceremony on Thursday, November 30th at 6 PM.

8. COMMISSIONER REPORTS, INCLUDING AB 1234 REPORTS

Commissioner Vasquez reported her attendance at the Night Market, Harvest Festival, and the Senior Center Annual Halloween Luncheon.

Commissioner Mai reported his attendance at the Stop the Violence Love Shouldn't Hurt event.

Commissioner Duarte JR. nothing to report.

Chair Aguilar reported her attendance at the Harvest Festival.

Vice Chair Diaz reported his attendance at the Night Market.

9. CORRESPONDENCE – None.

10. COMMISSIONERS' AGENDA – None

11. ADJOURNMENT

At 6:17 p.m. Vice Chair Diaz adjourned the meeting to a regular meeting on Tuesday, December 5, 2023, at 6:00 p.m.

Jayson Perez, Community Services Manager

Ingrid Aguilar, Chair



Commission Agenda Report

Agenda Item No. 7.a.

DATE: January 3, 2024

TO: Honorable Members of the Community Services Commission

From: Jayson Perez, Community Services Manager

Subject: MONTHLY REPORT FOR December 2023

RECREATION

SUMMARY: The Recreation Division is currently offering winter recreational programs and events including Winter Camp, Holiday Recreation classes, and hosted a variety of holiday events such as the Tree Lighting Ceremony, Christmas Wish Toy Giveaway, and the Santa is Coming to Town Ride Along. In addition, the Recreation Division continues to operate the year-round programs including Baby Lab, Youth Basketball League, Facility Reservations, and the Youth Boxing Program.

Winter Camp

Winter Camp was available during the holiday school break for children in grades kinder – 8th grade. Camp was held December 21st – January 5th at the Community Center.

Youth & Adult Sports

Cp-Ed Youth Basketball League

The Co-Ed Youth Basketball league began with a successful Opening Day on Saturday, December 2nd. Teams are currently practicing during the week at the community center indoor basketball gym. Games are traditionally played on Saturdays with a few scheduled weekday games.

Monthly Themed Newsletter/Season Promotional Booklets

The Recreation Division continues to use the monthly newsletter to help keep the community engaged. The newsletter also serves as a medium to keep residents informed about upcoming City sponsored events, recreation programs, and sports leagues. In addition, staff create seasonal promotional booklets that highlight the upcoming program and events for the department.

Recreation Services Webpage & Instagram

The City's Recreation webpage continues to be updated regularly with all the programming available and upcoming community events. The Recreation Instagram showcases any contests and winners, sport clinics, program highlights and any special events hosted by the department.

Special Events

Tree Lighting Ceremony

On Thursday, November 30, 2023 the community gathered by the 40-foot-tall Christmas tree adorned with a symphony of twinkling lights and festive ornaments. The festivities featured a live performance by local youth performers, informational vendors, a special visit by Santa, and the lighting of the tree.

Christmas Wish Toy Giveaway

On Saturday, Saturday December 16, 2023 the City embraced the spirit of generosity through its Christmas Wish Toy Giveaway event. Each year through the generous donations from South El Monte businesses and organizations, the City spreads holiday cheer to over 800 children with toys and a memorable event. The Community Center was transformed into a festive winter wonderland, where children and their families enjoyed delicious food, toys, raffles prizes, interactive activities, including a snow play area, and a special appearance by Santa Claus.

Santa is Coming to Town

No Christmas celebration is complete without the grand arrival of Santa Claus and the City ensured that this tradition was a highlight of its festivities. Families gathered in anticipation as Santa arrived in the city on a magically decorated sleigh parading along city streets. Children had the chance to meet Santa on Monday, December 18th and Tuesday, December 19th and had the opportunity to take pictures with him as he passed through South El Monte neighborhoods.

Upcoming Events – None.

Park Facility Reservations

- Jets
- California State University - Northridge
- AYSO

SENIOR SERVICES

SUMMARY:

The South El Monte Senior Center offers a variety of services and activities designed to actively engage seniors, promoting their physical and mental well-being. With the objective of providing programs that empower seniors to manage their health effectively and postpone the onset of chronic conditions, the center provides programs for seniors to enrich their overall well-being, around physical, social, spiritual, emotional, mental, and economic well-being.

- Nutrition Programs (Congregate and Homebound)

(Senior Services Summary Continued)

- Health, Fitness, and Wellness Programs
- Transportation Services
- Volunteer and Civic Engagement Opportunities
- Social and Recreational Activities
- Music and Arts Programs

Through our programs, elderly individuals have the chance to engage in social interactions with peers, converse about current events, exchange stories, and maintain the strength of their minds and bodies.

DECEMBER HIGHLIGHTS



December Craft: A total of 18 individuals participated in the craft class offered by the senior services division. Each month, seniors gather to collaboratively create a craft that aligns with the current season. In December, participants assembled to create snowmen by hand, using two glass jars, paint, and felt.

Zumba: On Wednesday, December 13th the Senior Services Division has joined forces with Anthem Health Insurance, who sponsors bi-weekly Zumba classes for our senior participants. Seniors enjoy the lively movements as they dance to their favorite songs while working out. This month's Zumba class saw a total of 30 individuals taking part.

Senior Market Day: More than 17 vendors took part in the Senior Centers monthly senior market day. These vendors arranged their tables under the front patio area and offered a variety of products such as crafts, treats, antiques, clothing, and more. The event saw enthusiastic participation from both the community and the seniors, resulting in a highly successful occasion.

Karaoke Friday: On Friday, December 8th, senior members came together for Karaoke Friday, joining in with the music from the Karaoke machine. Out of the attendees, 18 seniors excitedly sang along to their favorite songs. The social event had over 55 participants to enjoy the performances, and light refreshments were offered. Participants eagerly anticipate Karaoke Fridays, which have evolved into a highly anticipated social event. The attendance continues to grow, providing a platform for individuals to step out of their comfort zones and enjoy a good time.

Spirit Week: Senior participants engaged in a week-long celebration of Holiday Spirit Week. Each day, seniors dressed according to a specific theme, including Ugly Sweater, Holiday Socks, Holiday Hats, and Pajama Day. Those who participated were eligible for a raffle.

Christmas Luncheon: The division held its annual Christmas Luncheon on Wednesday, December 20th, welcoming more than 250 senior participants. Attendees enjoyed a delicious Roasted Turkey meal and were entertained by live performances from Baile Folklorico de Sur El Monte, the SEM Guitar Group, and a pianist. The event also featured 50/50 raffles and door prizes, adding to the festive.

New Year Party / Luncheon: On Wednesday, December 27th, the New Year Luncheon and Party took place. Offering a delightful experience for seniors. With 50/50 raffles and door prizes, the event engaged over 260 senior participants. A delicious Marinated Trip-Tip meal added to the enjoyment, and seniors reveled in the annual New Year countdown, dancing the afternoon away.

December Birthdays: On Friday, December 29th the seniors gathered to commemorate the birthdays of our friends born in November. The Senior Services team led in guiding the seniors as they sang Happy Birthday to those celebrating their birthdays this month. As a gesture of the celebration, each participant was gifted a complimentary slice of birthday cake, generously provided by Huntington Culinary.

Senior Nutrition Services: The City offers nutritious meals to individuals aged 60 and above through the Elderly Nutrition Program (ENP). The ENP provides meals for both the Congregate Meals Site and to the Home-Delivered Meals Program. In the month of December, the Congregate meals site served more than 2600 meals to senior participants, while the Home-Delivered program provided 233 meals.

Senior Excursions:

- A group of 56 individuals took a trip to downtown Festival of Lights at the Mission Inn in Riverside on Friday, December 15, 2023.

Program Number Stats:

Category	Unduplicated
Classes/Workshops	128
Fitness/Exercise	580
Nutrition	1600
Public Services	4
Recreation/Entertainment	450
Socializing	510
Special Groups	13
Volunteers	139
Total Event Signings	3424

Staff Meetings: Staff attended the following meetings for information gathering, training, and networking:

- Nutritional Q&A and In-Service Meeting was held with CNS Dietician Joya Melissa on Tuesday, December 12th.
- Staff attended the LA County AAA first in person meeting since COVID-19.
- Quarterly AAA Provider Meeting via Teams. To discuss new items with the nutrition program.

SENIOR CENTER CLUBS AND FACILITY RESERVATION

The two clubs have collaborated to organize their yearly Christmas dinner for their members on Thursday, December 14th.

- **Club Latino de Sur El Monte** – The club hosted bingo on the second and fourth Thursday of the month. Every Thursday’s bingo event, the club also holds its regular club meetings. After the club meeting, they played bingo.
- **3L Club** – The club hosted bingo on the first and third Thursday of the month. Every Thursday’s bingo event, the club also holds its regular club meetings. After the club meeting, they played bingo.
- **Bali Folklorico Alegria de Sur El Monte** hosted their practices on Wednesdays at 9:30 a.m. in the Community Center Dance Room.

Screenings/Informational Health Presentations for the month December 2023

Welbe Health	12/5/23	10:15 a.m.-11:15 a.m.	Medical Changes Presentation & Information Booth
LA Care	12/7/23	10:15 a.m.-11:15 a.m.	LA Care Benefit Information Booth
Bilhartz Desert Insurance	12/12/23	10:15 a.m.-11:15 a.m.	Health Plan Benefits
LA Metro	12/14/23	10:30 a.m.-11:30 a.m.	Metro Micro Presentation *Metro will be providing Tap Cards
Applied General Agency	2/19/23	10:15 a.m. -11:15 a.m.	New Medicare Informational Booth

TRANSPORTATION MONTHLY REPORT

Transportation Services: City drivers provided transportation services to residents who are eligible and do not have access to transportation. Through these services, seniors can maintain their independence within their community. Transportation services were provided to medical appointments, grocery shopping, personal trips and to the South El Monte Senior Center. Trips are also provided to students who participate in the city-sponsored after-school program.

Transportation Monthly Report

December 2023						
Trip Purpose	Week 1	Week 2	Week 3	Week 4	Week 5	Total
Excursion	0	56	0	0	0	56
Medical	6	21	21	9	10	67
Nutrition	23	135	138	66	59	421
Personal	0	0	0	1	0	1
School	14	72	73	29	0	188
Senior Center	4	17	16	18	18	73
Shopping	0	0	2	0	1	3
Work	0	0	1	0	0	1
Total for period	129	241	248	126	116	

RECOMMENDED ACTION: Receive and File.

FISCAL IMPACT: None.

DISCUSSION: Staff is open to receiving feedback on programs or events.

ATTACHMENTS: None.



Commission Agenda Report

Agenda Item No. 7.b.

DATE: January 3, 2024

TO: Honorable Members of the Community Services Commission Meeting
Commission

From: Jayson Perez, Community Services Manager

Subject: COMMISSION ORGANIZATION - SELECTION OF CHAIR AND VICE
CHAIR

SUMMARY: The Community Services Commission will select the Chair and Vice Chair to serve the term effective January 1, 2024 through December 31, 2024.

RECOMMENDED ACTION: Staff recommends the Commission select a Chair and Vice Chair to serve the term effective January 1, 2024 through December 31, 2024.

FISCAL IMPACT: None.

DISCUSSION: The Community Services Commission will select the Chair and Vice Chair to serve for the term effective January 1, 2024 through December 31, 2024.

ATTACHMENT(S): None.