

CITY OF SOUTH EL MONTE
REGULAR MEETING OF THE SOUTH EL MONTE
COMMUNITY SERVICES COMMISSION

AGENDA

FEBRUARY 6, 2018, 6:00 P.M.

CITY HALL CONFERENCE ROOM
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733



YOLANDA DEL RIO, CHAIRPERSON
GEORGE ANGUIANO, COMMISSIONER
JOSEPHINE BLANCO, COMMISSIONER
WILLHANS ILI, COMMISSIONER
RUDY LOPEZ, COMMISSIONER
JOSHUA ORTEGA, COMMISSIONER
LUIS POLINO JR., COMMISSIONER

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Services Commission Secretary office at (626) 448-0131 at least 48 hours prior to the meeting. Any public writings distributed by the City of South El Monte to at least a majority of the Community Services Commission regarding any item on this regular meeting agenda will be made available at the Receptionist Counter at Senior Center located at 1556 Central Avenue South El Monte, CA 91733

1. ROLL CALL

2. PLEDGE OF THE FLAG

Commissioner Ili

3. PRESENTATIONS

- a. LeSar Development Consultants – overview of the Los Angeles County City Planning Homeless Grant

4. APPROVAL OF AGENDA AND WAIVER OF FULL READING

This is the time for the committee to remove any items from the agenda for individual consideration, table, continue, or add items, or to make a motion to rearrange the order of this agenda.

5. PUBLIC COMMENT:

Person wishing to address the Community Services Commission on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Commission cannot discuss or take action on items not on the agenda. Matters brought before the Community Services Commission that are not on the agenda may be, at the Commissions' discretion, be referred to staff or placed on the next agenda.

6. APPROVAL OF MINUTES

January 2, 2018 – Regular Meeting

7. UNFINISHED BUSINESS

- a. Youth Flag Football League – Staff will present a report in the March meeting.
- b. Community Center Turnaround Parking – Staff will present a report in the March meeting.

8. STAFF REPORT

- a. 60th Anniversary Committee Update
- b. 2017 Adult Basketball League Expense Report
- c. Donation Bins Research Findings

9. COMMISSIONER'S AGENDA

a. COMMISSIONER LOPEZ

1. CERTS

Commissioner Lopez would like to know if there will be any future CERTS training and if so who is the contact person at the present time.

2. Earthquake Preparedness Class

Commissioner Lopez would like to know if there is a class for earthquake prepares that staff and commissioners can attend.

b. COMMISSIONER GEORGE AGUIANO

1. Youth Basketball Program

Commissioner Anguiano would like to suggest that the youth basketball season have more games.

c. COMMISSIONER JOSHUA ORTEGA

1. Program Fees

Commissioner Ortega would like the Commission to review the recreational program fees, and recommend to the City Council to lower the fees, and or help implement low-income financial assistance programs for low-income families.

d. COMMISSIONER LUIS POLINO

1. Monthly Bike Rides

Commissioner Polino would to request someone that is qualified to come and show the participant how to ride a bike correctly. (Example seat height, tire pressure, handle bars height and angle)

e. COMMISSIONER WILLHANS ILI

1. Pool Room

Commissioner Ili would like an update on the repairs of the Senior Center pool tables.

10. ADJOURNMENT

**CITY OF SOUTH EL MONTE
COMMUNITY SERVICES COMMISSION MEETING
ADJOURNED REGULAR MEETING MINUTES
JANUARY 2, 2018 6:00 P.M.
CONFERENCE ROOM, 1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733**

1. ROLL CALL:

Chairperson Del Rio called the meeting at 6:03 p.m.

PRESENT: Commissioners: Anguiano, Blanco, Del Rio, Ili, Ortega, and Polino

ABSENT: Commissioner: Lopez

ALSO PRESENT:

Rachel Barbosa (Deputy City Manager) and Noelia Saucedo (Senior Recreation Leader)

2. PLEDGE OF ALLEGIANCE:

Commissioner Blanco led the Pledge of Allegiance.

3. APPROVAL OF AGENDA AND WAIVER OF FULL READING:

A motion was made by Ili, seconded by Ortega and carried (6-0, Lopez "absent") to approve the agenda.

AYES: Commissioners: Anguiano, Blanco, Del Rio, Ili, Ortega, and Polino.

NAYS: None.

ABSENT: Commissioner: Lopez.

4. PRESENTATION: NONE

5. PUBLIC COMMENTS:

Chairperson Del Rio opened and closed public comment after determining there was no one wishing to speak.

6. APPROVAL OF MINUTES:

September 5, 2017

A motion was made by Ortega, seconded by Ili and carried (6-0, Lopez "absent") to approve the above referenced minutes.

AYES: Commissioners: Anguiano, Blanco, Del Rio, Ili, Ortega, and Polino.

NAYS: None.

ABSENT: Commissioner: Lopez.

7. UNFINISHED BUSINESS: None

8. STAFF REPORT:

a. INTRODUCTION OF DEPUTY CITY MANAGER, RACHEL BARBOSA

Deputy City Manager Rachel Barbosa introduced herself to the Commission Board. She mentioned that she previously worked for the District of Supervisor Hilda Solis.

Deputy City Manager stated that she oversees the Community Services Department, which include Recreation, Senior Center, Human Resources, and Risk Management. Deputy City Manager Barbosa also stated that new fees implemented as of January 2, 2018. Deputy City Manager Barbosa also mentioned that staff is looking in to making some changes to the facility reservation fees. She mention that the last official fee study was completed in 2008. Deputy City Manager mentioned once the fee study ready she would like to present it to the Community Services Commission members. Deputy City Manager also mentioned that staff is working on a fee study for the youth programs. Once the study is completed, it will be presented to the Community Services Commission for review.

b. 60TH ANNIVERSARY COMMITTEE UPDATE

Deputy City Manager Barbosa reviewed the staff report that was in the City Council's agenda with the Commission members. She mentioned that for the 50th Anniversary City Council approved a budget of \$66,000 and received \$18,700 in donations for a total budget of \$84,700. The total expenses, not including staff time was \$ 95,262. Deputy City Manager also reviewed the proposed calendar of events for the 60th Anniversary for 2018. She mentioned that that all the events were approved with the exception of the Gala. Staff is recommending that the third concert scheduled to be held on Thursday, July 26th, 2018 be moved to Saturday, July 28th, 2018. Deputy City Manager mentioned that first meeting for 2018 would be held on Wednesday, January 03, 2018 at 6:00 p.m. She will be recommending the meetings be held on the same day as the Community Services Commission meetings at 5:00 p.m. considering that all committee members are available at that day and time.

9. COMMISSION AGENDA

a. CHAIRPERSON DEL RIO

1. Commission feedback about the summer program

Chairperson Del Rio stated that she had been asking the residents in the community what was their reason for not attending the concerts in the park. She said that a lot of the feedback she was getting was that residents were going to other cities because they have better bands. Chairperson Del Rio also mentioned that residents stated that there were less food vendors in the last concert series. She initially thought that the concerts had a low attendance because of the parking situation. Chairperson asked that staff analyze how to improve the concert series.

b. COMMISSIONER RUDY LOPEZ

1. Commissioner Lopez inquired about future CERT's training and the contact person for the City's CERT's team

This agenda item has been tabled to the meeting in February.

2. Commissioner Lopez inquired about an Earthquake Preparedness Class, which Commissioners can attend

This agenda Item has been tabled to the meeting in February.

c. Commissioner George Anguiano

1. Consideration of Flag Football League for Youth

Commissioner Anguiano would like the City to consider having a flag football league for the youth. He gave a brief description of how the program runs in other cities. Commissioner Anguiano stated that the Bishop Amat Memorial High School currently host a program called "Under the Light." He mentioned that they practice and have their games on the same night, which normally would take place on Fridays. He mentioned that flag football is a safer sport than tackle football because there is less contact. Commissioner Anguiano stated that participants are place in teams by appropriate age group. For example: kinder through second grade would most likely be placed on one team and 1st grade through 8th grade would place according to their age group and their knowledge. Commissioner Ortega asked when this program takes place. Commissioner Anguiano stated that the program normally runs in the spring. Commissioner Anguiano stated that "Under the Light" fees are approximately \$160. He suggested that if the City does consider having the program the fee can be something like \$40 to \$60. A motion was made by Anguiano, seconded by Ortega and carried (6-0, Lopez "absent") to have staff look into the logistics to have a Youth Football League.

AYES: Commissioners: Anguiano, Blanco, Del Rio, Ili, Ortega, and Polino.

NAYS: None.

ABSENT: Commissioner: Lopez.

d. COMMISSIONER JOSHUA ORTEGA

1. Update on Adult Basketball League

Commissioner Ortega stated that the adult basketball league was a success. He asked when the City would allow the league to begin again. Commissioner Ortega mentioned that Mr. Cabral proposed some dates, has not yet received any direction as to when the league can begin. Commissioner Ili suggested that a survey be generated for coaches, players and whoever participated in the league to receive some feedback. Deputy City Manager asked if there was budget allocated for the adult basketball league. Commissioner Ortega stated that staff told him there was a budget, but it really was not touched. He stated that

registration fee help pay the referees for the games. Commissioner Anguiano asked if it would be possible to have the adult basketball league championship game at one of the city event so that resident can see what the adult basketball league is all about.

2. Ideas for new Adult Programs

Commissioner Ortega would like to know if staff could look into the possibility of getting more adult programs in the City. He said that over the years the City has lost programs. It was mentioned that there has never been an adult softball league. Commissioner Ili stated that there is a senior citizen softball league.

3. Consideration of moving the Holiday Home Decorating Contest to a later date for 2018

Commissioner Ortega stated that he received some feedback from some residents regarding the Holiday Home Decorating contest. Residents expressed that they feel that this year's event took place too early in the month. Commissioner Ortega asked if there was any way to move the holiday home decorating contest to a later date for this 2018. Deputy City Manager Rachel stated that staff would be looking into having the holiday home decorating contest to a date after the Christmas Wish. She also mention that two of the councilmembers participated in the City of El Monte Trolley parade. Deputy City Manager Barbosa stated that she spoke to a couple of the councilmembers and the City Manager is open to having something similar in our City and it could most likely take place as the holiday home decorating contest providing that time permits it. A motion was made by Polio, seconded by Ortega and carried (6-0, Lopez "absent") to move the holiday home contest to the middle of December for 2018.

AYES: Commissioners: Anguiano, Blanco, Del Rio, Ili, Ortega, and Polino.

NAYS: None.

ABSENT: Commissioner: Lopez.

e. COMMISSIONER LUIS POLINO

1. Consideration of a partnership with non-profit organization to install donation bins in City facilities.

Commissioner Polino would like to know if staff could look into getting contact with a non-profit organization to install donation bins in some of the City facilities or by the San Gabriel Valley Service Center. He mentioned that there was a bin located at South El Monte High School, but it was removed. Deputy City Manager asked if the name of the organization that had the bins at the high school was known. Commissioner Polino stated that name of the organization is Planet Aid. Commissioner Blanco stated that El Monte/South El Monte Emergency Resource Association is always looking for donations.

2. Consideration of Community Center Front Parking Lot becoming a pick-up and drop off parking lot.

Commissioner Polino asked if something could be done to make the front parking lot of the Community Center a turn around parking lot. He mentioned that a lot of the time that parking lot is gridlock. Deputy City Manager asked if there is room to make that type of change. Commissioner Polino stated that should be possible if they remove the handicap-parking stall. Commissioner Ili stated that the Community Center would still comply with ADA since there is a row of handicap parking by the tennis courts. A motion was made by Polino, seconded by Ortega and carried (6-0, Lopez "absent") to change the front parking lot of the Community Center into turn around.

AYES: Commissioners: Anguiano, Blanco, Del Rio, Ili, Ortega, and Polino.

NAYS: None.

ABSENT: Commissioner: Lopez.

10. ADJOURNMENT:

There being no further business before this body, Chairperson Del Rio adjourned the meeting at 7:10 p.m.



Commission Agenda Report

DATE: February 6, 2018
TO: Community Services Commission
PREPARED BY: Ariana Yanez, Recreation Coordinator
FROM: Rachel Barbosa, Deputy City Manager
SUBJECT: Adult Basketball League

SUMMARY: Because of a successful test trial of the Adult Basketball League, Commissioner Ortega has proposed to offer the League once again after the Youth Basketball League concludes. Staff prepared a program expense report to determine the fiscal impact from running the league in the FY 2017-18 and make the Commission aware of the expenses incurred and the revenue generated from registration fees.

RECOMMENDED ACTION: STAFF RECOMMENDS that the Commission reviews the Adult Basketball League expense report and determine whether they would like to provide a recommendation for the City Council to approve the Community Services Department to offer the Adult Basketball League in the spring.

FISCAL IMPACT: See table below for breakdown. Funding for the upcoming Adult Basketball League will be appropriated in the City Council-approved FY 2017-18 Budget.

Adult Basketball League 2017			
League Expense Report			
Recreation Leaders	\$3,168.00	Revenue Generated from Registration Fees	
Senior Recreation Leader	\$0.00	6 teams x \$300	\$1,800.00
Recreation Coordinator	\$0.00		
Full Time Recreation Spec.	\$0.00	Total Cost to City Actual	
Part Time Recreation Spec.	\$825.00	Total	\$2,673.00
Total	\$3,993.00	Budget Amount	\$5,000.00
Prizes & Giveaways Actual		League Specifics	
T-shirts	\$291.00	Length of season is 10 weeks plus playoffs	
Trophies	\$189.00	Teams: 6 Players: 9 per team - total of 54 players	
Total	\$480.00	Staff required per game: 1 Specialist, 3 Rec Leaders	
Total Expenses Actual		Game Days: Wednesdays	
Total	\$4,473.00	Game Times: 6:00 p.m. - 9:30 p.m.	
		Officials: paid directly by teams	

DISCUSSION: The information gathered from the league expense report demonstrates the expenses incurred from running the Adult Basketball League, which totaled \$4,473, and the revenue generated from the registration fees, which totaled \$1,800. Given the fiscal impact, the success of the first season of the league, and consideration of a reasonable timeline of approval, staff recommends to begin the registration process in mid-March and the league to begin in April.

ATTACHMENTS: N/A



Commission Agenda Report

DATE: February 6, 2018
TO: Community Services Commission
From: Ariana Yanez, Recreation Coordinator
Subject: Donation Bins

SUMMARY: Commissioner Polino has requested information regarding possible non-profit organizations who can install collection bins in City facilities. Staff conducted a research and gathered information from two companies

Planet Aid is a nonprofit organization that collects and recycles used textiles to protect the environment and support sustainable development in impoverished communities around the world. South El Monte High School was hosting a bin, however Planet Aid no longer services the California Area.

USAgain is a for-profit company that collects unwanted textiles and resells them in the U.S. and abroad, effectively diverting millions of pounds of clothing from landfills, generating new revenue streams for U.S. businesses and non-profits, and fueling local economies in emerging countries.

RECOMMENDED ACTION: STAFF RECOMMENDS that the Commission reviews the information provided regarding collection bins and provide a recommendation.

FISCAL IMPACT: There is no immediate fiscal impact associated with the review of the findings about the collection bins.

DISCUSSION: Commissioner Blanco stated that El Monte/South El Monte Emergency Resource Association is always looking for donations; their address is 10900 Mullhall St. El Monte, CA 91731.

Faith Tabernacle Church has a Kingdom Closet Ministry who distributes clothing to anyone in need. They collect clothing at any time, distribute out of their church every last Saturday of the month on 2144 Tyler Avenue, South El Monte, CA 91733 and their contact number is 626-442-4019.

ATTACHMENTS: N/A