

**CITY OF SOUTH EL MONTE**  
**REGULAR MEETING**  
**OF THE SOUTH EL MONTE**  
**COMMUNITY SERVICES COMMISSION**

**SEPTEMBER 4, 2018, 6:00 P.M.**  
**CITY HALL COUNCIL CHAMBERS**  
**1415 N. SANTA ANITA AVENUE**  
**SOUTH EL MONTE, CA 91733**



**GEORGE ANGUIANO, CHAIRPERSON**  
**JOSHUA ORTEGA, VICE-CHAIRPERSON**  
**JOSEPHINE BLANCO, COMMISSIONER**  
**RUDY BOJORQUEZ, COMMISSIONER**  
**BLANCA FIGUEROA, COMMISSIONER**  
**RUDY LOPEZ, COMMISSIONER**  
**CIELO PORTILLO, COMMISSIONER**

**In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Services Commission Secretary office at (626) 448-0131 at least 48 hours prior to the meeting. Any public writings distributed by the City of South El Monte to at least a majority of the Community Services Commission regarding any item on this regular meeting agenda will be made available at the Receptionist Counter at Senior Center located at 1556 Central Avenue South El Monte, CA 91733**

**1. ROLL CALL**

**2. PLEDGE OF THE FLAG**

Commissioner Bojorquez

**3. PRESENTATION** None.

**4. APPROVAL OF AGENDA**

This is the time for the commission to remove any items from the agenda continue, or add items, or to make a motion to rearrange the order of this agenda.

**5. PUBLIC COMMENT**

Person wishing to address the Community Services Commission on any items on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Commission cannot discuss or take action on items not on the agenda. Matters brought before the Commission that are not on the agenda may be, at the Commissions' discretion, be referred to staff or placed on the next agenda.

**6. APPROVAL OF MINUTES**

JULY 17, 2018

RECOMMENDATION: THEREFORE, STAFF RECOMMENDS that the Community Services Commission approves the above reference minutes.

**7. UNFINISHED BUSINESS** None.

**8. STAFF REPORT**

- a. City-wide Beautification Program
- b. Recap of Summer Events & Programs
- c. Adult Basketball League

**9. COMMISSIONERS' COMMENTS**

**10. COMMISSIONERS' AGENDA**

a. **VICE-CHAIRPERSON ORTEGA**

- 1. FOLLOW UP ON PREVIOUSLY DISCUSSED ITEM – EXTENDING THE YOUTH BASKETBALL LEAGUE.

2. INQUIRE ABOUT POSSIBLY WORKING IN CONJUNCTION WITH THE EL MONTE UNION HIGH SCHOOL DISTRICT TO SEARCH FOR VOLUNTEERS WHO CAN ASSIST SENIOR RESIDENTS WITH BEAUTIFYING THEIR HOMES.

## **11. ADJOURNMENT**

**CITY OF SOUTH EL MONTE  
COMMUNITY SERVICES COMMISSION MEETING  
REGULAR MEETING MINUTES  
JULY 17, 2018  
COUNCIL CHAMBERS, 1415 N. SANTA ANITA AVENUE  
SOUTH EL MONTE, CA 91733**

**1. ROLL CALL**

Chairperson Anguiano called the meeting to order at 5:05 p.m.

PRESENT: Commissioners: Anguiano, Blanco, Bojorquez, Figueroa, Lopez, Ortega, and Portillo

ALSO PRESENT: (Deputy City Manager) Rachel Barbosa, (Recreation Coordinator) Ariana Yanez, and (Senior Recreation Leader) Noelia Saucedo.

**2. PLEDGE OF THE FLAG**

Chairperson Anguiano led the Pledge of Allegiance.

**3. PRESENTATION: None**

**4. APROVAL OF AGENDA**

A motion was made by Bojorquez, seconded Figueroa and carried (7-0) to approve the agenda as amended.

AYES: Commissioners: Anguiano, Blanco, Bojorquez, Figueroa, Lopez, Ortega, and Portillo  
NAYES: None.

**5. PUBLIC COMMENT**

Chairperson Anguiano opened and closed public comments after determining there was one wishing to speak.

**6. APPROVAL OF MINUTES**

A motion was made by Figueroa, seconded Lopez and carried (7-0) to approve the above referenced minutes.

AYES: Commissioners: Anguiano, Blanco, Bojorquez, Figueroa, Lopez, Ortega, and Portillo  
NAYES: None

**7. UNFINISHED BUSINESS: None.**

**8. STAFF REPORT**

**a. Adult Basketball League**

Adult Basketball League registration begins on July 23<sup>rd</sup> for residents and August 6<sup>th</sup> for non-residents. League begins August 29<sup>th</sup>. The league is a 10-week program plus playoffs and there is a minimum of 8 players per team.

**b. Home Beautification Contest**

Deputy City Manager Rachel Barbosa presented the Commission with the nomination application form and the rating form. Anyone can nominate a home as long as the nominee is within one of the four zones designated. Commissioners agreed to visit the nominated forms on their own time.

**c. Facility Reservation**

City Council approved the facility reservation policies and fees. Staff shared the changes in fees and policies.

**d. August Community Services Meeting**

Every year the Community Services Commission goes dark in conjunction with the City Council. A motion was made by Figueroa, seconded Anguiano and carried (7-0) to approve the commission going dark in the month of August.

AYES: Commissioners: Anguiano, Blanco, Bojorquez, Figueroa, Lopez, Ortega, and Portillo  
NAYES: None

**9. COMMISSIONERS' AGENDA**

**VICE-CHAIRPERSON ORTEGA**

1. REQUEST FOR CLARIFICATION OF THE CITY'S LIABILITY FOR THE DROP-IN AFTER SCHOOL PROGRAM
2. REQUEST CLARIFICATION FOR THE PURPOSE OF THE SIGN-IN SHEET FOR THE DROP-IN AFTER SCHOOL PROGRAM.

Mrs. Yanez stated that she has reached out to JPIA personnel regarding the liability for the City when participants of the After School program check in. JPIA recommended adding a check out process to go along with the check in process or eliminate the check in process. Recommendations were submitted to City Manager and will wait for direction.

**COMMISSIONER BOJORQUEZ**

1. REQUEST FOR CLARIFICATION ON COMMISSION AB 1234 REPORTS

Staff requested clarification from the City Attorney regarding this matter. City Attorney recommended adding a "Commission Comments" section to the agenda to give an opportunity to Commissioners to have standing speaking items.

**10. ADJOURNMENT**

There being no further business to conduct before this body, Chairperson Anguiano adjourned the meeting at 5:43 p.m.



# Commission Agenda Report

**DATE:** September 4, 2018  
**TO:** Community Services Commission  
**From:** Ariana Yanez, Recreation Supervisor  
**Subject:** City-wide Home Beatification Contest

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**SUMMARY:** The City's Community Services Commission is accepting nominations for its Home Beautification Contest Program.

**RECOMMENDED ACTION:** Staff recommends the Commissioners review the application submitted for the Home Beautification Contest.

**FISCAL IMPACT:** No fiscal impact at this time.

**DISCUSSION:** The program recognizes community members who enhance and beautify South El Monte through their exceptional exterior home maintenance and décor. The award categories include: Best Landscaping, Best Lighting, and Most Unique. Winners will be recognized at a City Council Meeting and will receive an award lawn sign to be displayed during that award cycle.

Residents may nominate their own homes, neighbor's, or any house within City limits within four designated districts:

- Zone 1 - Residential homes north of Rush St.
- Zone 2 - Residential homes south of Rush St., east of Potrero Ave., west of Santa Anita Ave.
- Zone 3 - Residential homes east of Santa Anita Ave./Tyler Ave., north of 60 Freeway, west of Durfee Ave.
- Zone 4 - Residential homes east of Durfee Ave., south of 60 Freeway

**ATTACHMENTS:** Home Beatification Contest Nomination Form



# Commission Agenda Report

**DATE:** September 4, 2018  
**TO:** Community Services Commission  
**From:** Ariana Yanez, Recreation Supervisor  
**Subject:** Recap of Summer Programs and Events

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**SUMMARY:** In 2018, the City of South El Monte Community Services Department hosted a series of summer events, a Summer Camp for children in Kinder-8<sup>th</sup> grade, and a Co-ed Youth Basketball Camp.

**RECOMMENDED ACTION:** Staff recommends the Commissioners receive and file report and provide any feedback on the information provided.

**FISCAL IMPACT:** All events and programming were covered by the approved appropriate budget.

**DISCUSSION:** All summer events provided the community with a deep sense of pride. Residents gathered in a comfortable environment, where members of the City, businesses and community services mingled together to reinforce the sentiments of local pride.

The summer special events included seven Concerts, three Movie Nights, National Night Out, Fourth of July Celebration, and the City's 60<sup>th</sup> Anniversary Birthday Bash.

In addition to the special events, Our Summer Camp provided a safe and enriching atmosphere for children in grades Kinder-8th. Our unique camp was located in the South El Monte Community Center for grades 4th-8th, while the Mini Center hosted grades Kinder-3rd. Our experienced staff created opportunities for children and pre-teens to engage and explore. Children and pre-teens participated in many daily camp activities, such as field trips, art projects, sports, and much more.

Lastly, a four-week Co-Ed Youth Basketball Camp was offered for children in grades 5-16 in a fun, learning environment. The basketball camp staff conducted a quality drill based camp that focused on not only improving a players skill set on the court, but also building character and confidence.

**ATTACHMENTS:** Event Flyers



# Commission Agenda Report

**DATE:** September 4, 2018  
**TO:** Community Services Commission  
**From:** Ariana Yanez, Recreation Supervisor  
**Subject:** Adult Basketball League

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**SUMMARY:** The Community Services Department hosts an Adult Basketball League through the Community Services Department.

**RECOMMENDED ACTION:** Staff recommends the Commissioners receive and file report and provide any feedback on the information provided.

**FISCAL IMPACT:** The Adult Basketball League was covered by the approved appropriate budget.

**DISCUSSION:** The Adult Basketball League charges a standard fee for team registration (\$300 per team plus \$50 refundable forfeit fee) that does not include officiating cost. Teams are required to pay officials directly to them on the day of games (\$25 per team per game). Registration fees include awards for 1<sup>st</sup> and 2<sup>nd</sup> place teams (medals or trophies and t-shirts), scorekeeping, and weekly team and individual stats. Registration fee does not include uniform.

## General League Specifics

- League should have at least 6 teams
- Length of season is average of 10 weeks plus playoffs
- Games will be played on a weeknight between 6:00 p.m. - 9:00 p.m.
- Officiating fees: \$25 per team per game
- Each team is responsible for having a reversible jersey with numbers on all sides of each player on their team.
- Each team will designate a team manager (representative and contact for team).
- Waivers, and conduct contracts will be required from each player.

For the FY 2018/19 the Adult Basketball League was scheduled to begin on Wednesday, August 29, 2018. Registration for residents began on July 23, 2018 and August 6, 2018 for non-residents.

A minimum of four teams are required to run the league, unfortunately only two teams registered. League has been cancelled due to lack of registration.

ATTACHMENTS: Adult Basketball League Flyer