

CITY OF SOUTH EL MONTE

REGULAR COMMUNITY SERVICES COMMISSION MEETING

AGENDA

DECEMBER 18, 2018, 6:00 P.M.

**SENIOR CENTER
1556 CENTRAL AVENUE
SOUTH EL MONTE, CA 91733**



**GEORGE ANGUIANO, CHAIRPERSON
JOSHUA ORTEGA, VICE-CHAIRPERSON
JOSEPHINE BLANCO, COMMISSIONER
RUDY BOJORQUEZ, COMMISSIONER
BLANCA FIGUEROA, COMMISSIONER
RUDY LOPEZ, COMMISSIONER
CIELO PORTILLO, COMMISSIONER**

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Services Commission Secretary office at (626) 448-0131 at least 48 hours prior to the meeting. Any public writings distributed by the City of South El Monte to at least a majority of the Community Services Commission regarding any item on this regular meeting agenda will be made available at the Receptionist Counter at Senior Center located at 1556 Central Avenue South El Monte, CA 91733

1. **ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

Vice-Chairperson Joshua Ortega

3. **PRESENTATIONS** None.

4. **APPROVAL OF AGENDA**

5. **PUBLIC COMMENT**

Person wishing to address the Community Services Commission on any items on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Commission cannot discuss or take action on items not on the agenda. Matters brought before the Commission that are not on the agenda may be, at the Commissions' discretion, be referred to staff or placed on the next agenda.

6. **APPROVAL OF MINUTES**

November 8, 2018

RECOMMENDATION: STAFF RECOMMENDS that the Community Services Commission approve the above reference minutes.

7. **UNFINISHED BUSINESS** None.

8. **STAFF REPORT**

a. 2019 SPECIAL EVENTS CALENDAR

The 2019 City Special Events Calendar includes the dates for family friendly City-sponsored events throughout the year, and 18 luncheons hosted by the Senior Services Division at the Senior Center.

RECOMMENDATION: STAFF RECOMMENDS that the Community Services Commission receive and file this report.

9. **COMMISSIONERS' COMMENTS**

10. **COMMISSIONERS' AGENDA** None.

11. **ADJOURNMENT**

**CITY OF SOUTH EL MONTE
COMMUNITY SERVICES COMMISSION MEETING MINUTES
NOVEMBER 8, 2018 6:00 P.M.
COUNCIL CHAMBERS
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733**

1. ROLL CALL

Chairperson Anguiano called the meeting to order at 6:01 p.m.

PRESENT: Commissioners: Anguiano, Blanco, Bojorquez, Figueroa, Lopez Ortega, and Portillo.

ALOS PRESENT: (Deputy City Manger) Rachel Barbosa, (Recreation Supervisor) Ariana Yanez, and (Senior Recreation Leader) Noelia Saucedo.

2. PLEDGE OF ALLEGIANCE

Chairperson Anguiano led the Pledge of Allegiance.

3. PRESENTATIONS None.

4. APPROVAL OF AGENDA

A motion was made by Figueroa, seconded by Lopez and carried (7-0) to approve the agenda.

AYES: Commissioners: Anguiano, Blanco, Bojorquez, Figueroa, Lopez, Ortega, and Portillo

NAYS: None.

5. PUBLIC COMMENTS

Chairperson Anguiano opened and closed public comments after determining there was one one wishing to speak.

Chairperson Anguiano re-opened the Public Comments at 6:45 p.m. Councilmember Angel asked the Commissioner to report anything that needs repairing or cleaning.

6. APPROVAL OF MINUTES

October 2, 2018

A motion was made by Figueroa, seconded Bojorquez and carried (7-0) to approve the above referenced minutes.

AYES: Commissioners: Anguiano, Blanco, Bojorquez, Figueroa, Lopez Ortega, and Portillo.

NAYS: None.

7. **UNFINISHED BUSINESS** None.

8. **STAFF REPORT**

a. UPCOMMING HOLIDAY EVENTS

Mrs. Yanez stated that the Community Services Department has a series of holiday events that include: Christmas Tree Lighting Ceremony, Home Decorating Contest, Christmas Wish Give Away, Senior Center Christmas Luncheon, and a Senior Center New Year Luncheon.

As a result of a recommendation from Community Services Commission staff has pushed back the Home Decorating Contest to to the third Tuesday of December, which is Tuesday, December 18th.

b. HOME BEAUTIFICATION PROGRAM UPDATE

The City's Community Services Commission is accepting nominations for its Home Beautification Contest Program for the fourth quarter.

Staff recommended that the Community Services Commission provide at least one (1) application each for the December Community Services Commission meeting of the Home Beautification Contest.

9. **COMMISSIONER'S COMMENTS**

Chairperson Anguiano asked for the pre-registration status for the 5K. Staff shared there is 100 pre-registered participants and South El Monte High School will be sponsoring 150 participant. Chairperson Anguiano also asked if there is going to be a winner for each age group. Mrs. Yanez stated that the top 3 winners in each division was going to receive a prize.

Commission Blanco provided a report on her attendance at the Fire Station 90 Appreciation Day and the Senior Club excursion for the month of September.

Commissioner Bojorquez provided a report on his attendance at the Fire Station 90 Appreciation Day, Coffee with the Sheriffs, and the Recreation Department Staff Meeting.

Commissioner Figueroa provided a report on her attendance at the Renaming of the VFW Hall, City Council Meeting, Homeless Whittier Narrows Event, Disability Expo, Merced Project, Halloween Senior Luncheon, Harvest Festival, and Senior Center Craft Class.

Commissioner Lopez provided a report on his attendance at the renaming of the VFW Hall, Coffee with the Sheriff, Merced Project, Senior Advisory Council Meeting, City Council Meeting, and San Gabriel Valley Bike Association Bike Tour.

Commission Portillo provided a report that she will be attending the 5K run on November 17th.

Commissioner Ortega stated that there is dark section at Mary Van Dyke Park and New Temple Park. Councilmember stated the city is working on the lighting situation. Commissioner Ortega asked if the City provides active shooting trainings to train staff. Mrs. Yanez stated that the City does provide these types of trainings hosted by the South El Monte Sheriffs Team.

10. COMMISSIONERS' AGENDA

a. COMMISSIONER ANGUIANO

1. Explore the possibility to have a display box/kiosk with City Information at Shively and Mary Van Dyke Park.

Mary Van Dyke currently has a display board. Mrs. Yanez shared with the Commission that the 2018/2019 fiscal budget does not include funds to place display boards at the other two parks, however it is something to explore for the next fiscal year budget.

11. ADJOURNMENT

There being no further business to conduct before this body, Chairperson adjourned the meeting at 6:50 p.m. to December 18, 2018 at 6:00 p.m.



Commission Agenda Report

DATE: December 18, 2018
TO: Community Services Commission
FROM: Ariana Yanez, Recreation Supervisor
SUBJECT: 2019 Special Events Calendar

SUMMARY: The 2019 City Special Events Calendar includes the dates for family friendly City-sponsored events throughout the year, and 18 luncheons hosted by the Senior Services Division at the Senior Center.

RECOMMENDED ACTION: STAFF RECOMMENDS that the Community Services Commission receive and file this report.

FISCAL IMPACT: Funding for the events scheduled from January 1, 2019 to June 30, 2019 is included in the City's approved Fiscal Year (FY) 18/19 budget; events scheduled from July 1, 2019 to December 31, 2019 will be discussed during budget sessions for FY 19/20.

DISCUSSION: The 2019 City Special Events calendar consists of City events, Opening Day Ceremonies for City sponsored sports programs, end of season banquets and senior luncheons.

The following changes are included in the 2019 Calendar:

- The Summer Concerts venue is City Hall Front Lawn/Shively School Front Lawn; no concerts will be held at Mary Van Dyke Park;
- Fire Station 90 Appreciation Day is moved from October to September to coincide with Firefighter Appreciation Month;
- Community Services Commission recommended that the Holiday Home Decorating Contest be held on the Third, Tuesday in December, to allow for more participation;
- The 3rd Summer Concert, will celebrate the City's 61st Anniversary and include a City Department Resource Fair;
- 9/11 Memorial Ceremony; held at Shively School Front Lawn; and
- Opening Day Ceremonies for City sponsored sports programs, end of season banquets, and senior luncheons have been added to the calendar.

The 2019 City Special Events Calendar will be published on the City website and shared in other social media sites after approval.

ATTACHMENTS: 2019 Special Events Calendar