

**CITY OF SOUTH EL MONTE
COMMUNITY SERVICES COMMISSION MEETING
REGULAR MEETING MINUTES
January 3, 2017
CONFERENCE ROOM, 1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733**

1. CALL TO ORDER AND ROLL CALL:

Chairperson Garcia called the meeting to order to order at 6:06 p.m.

COMMISSIONER PRESENT:

COMMISSIONERS: Anguiano, Blanco, Del Rio, Diaz-Avelar, Garcia, Polino, and Retamoza

ALSO PRESENT:

Ariana Yanez (Recreation Coordinator) and Wendy Flores (Senior Services Specialist)

2. PLEDGE OF ALLEGIANCE:

Commissioner Rudy Lopez led the Pledge of Allegiance.

3. APPROVAL OF AGENDA AND WAIVER OF FULL READING:

A motion was made by Del Rio, seconded by Lopez and carried to approve the agenda and waive full reading.

4. PRESENTATIONS:

There are no presentations at this time.

5. PUBLIC COMMENTS:

Commissioner Lopez would like clarification on the parking situation in back of the Community Center. Miss Flores stated that at the moment Vacco Industries rents 50 parking stalls and would like to rent 10 more stalls. Miss Flores mentioned that if the City approves to give Vacco the extra 10 parking stall, the City will be receiving a total of \$100,000. This matter will be discussed in further detail at the next Senior Citizen Advisory Council meeting. Commissioner Lopez asked if they handicap parking would be moved. Miss Flores mentioned the Interim City Manager explained at the Senior Citizen Advisory Council meeting that the handicap parking requires a certain amount of measurement to allow special equipment to come down from the vehicles.

6. APPROVAL OF MINUTES:

November 1, 2016 –Regular Meeting

A motion was made by Vice-Chairperson Del Rio and seconded by Commissioner Blanco to approve the above referenced minutes, motion was carried.

7. UNFINISHED BUSINESS:

4TH OF July Event Reserving Sections at New Temple Park

Miss Yanez informed the Commission that she will be working on a report and submitting the draft to the Interim City Manager to introduce the concept of reserving sections for the 4th of July event. Commissioner Lopez asked if approved by Council, when the applications would be available and advertised. Miss Yanez stated that it will be advertised in the City's Newsletter in May. This matter will be brought back in March with an update.

8. STAFF REPORT:

Recreation Department

Afterschool Program

Miss Yanez stated that in the month of November and December the department hosted their afterschool programs which include Community Center, Mini Center and New Temple.

Winter Camp

Recreation Department is hosting their Annual Winner Camp, which is a two week program. Miss Yanez stated that children can be dropped off as early as 7:30 a.m. and the program ends at 6:00 p.m. Program offers a safe and enriching atmosphere for children in grades Kinder-8th.

Youth Basketball League

Miss Yanez stated that the Youth Basketball League started with their opening day at South El Monte High School and that event went well. She mentioned that the teams are currently practicing in the gymnasium and in the outside basketball courts. She mentioned the next games will take place on January 14th at the Community Center.

Contract Classes

Miss Yanez stated that the Zumba classes and Vibe practices resumed this week. Miss Yanez stated that she contacted the instructor for the gymnastic classes, and she was told that they are not ready to start due to insurance purposes. Miss Yanez stated that as soon as they receive the insurance they will start promoting the class in the City's newsletter.

Tree Lighting Ceremony

Miss Yanez stated that the City hosted a successful Annual Tree Lighting Ceremony. She stated that the event featured performances by local school bands such as Kranz, Shively, and Akitoi.

Christmas Wish Toy Giveaway

Miss Yanez stated that City hosted their Annual Christmas Wish Toy Giveaway on Saturday, December 17th. Over 200 families enjoyed an event full of festivities and all the children received a wrapped toy.

9. COMMISSION AGENDA:

Commissioner David Diaz

a. Presentation Requested

Miss Yanez stated that the sheriffs are unable to attend the Community Services Commission meeting. Miss Yanez stated the Interim City Manager will be setting up a coffee/breakfast day in the near future. Miss Yanez will send an update to Commissioner Diaz via email.

b. Evaluation of Park Program/Services

Commissioner Diaz asked if staff has come up with an evaluation survey for programs and events. Miss Yanez past out a draft of the survey. Miss Yanez mentioned that she would send the commission the survey via email to give them time to review. She asked that if they had any feedback please send them via email or share them in the next meeting in February.

c. Website

Commissioner Diaz would like the city website to have an option for patrons to be able to surf the city website in multiple languages. Miss Yanez mentioned that staff tried to use Google translate, but it is not accurate.

Commissioner Gracie Retamoza

a. Community Luncheons

This matter was answered at a previous meeting.

b. Food Pantry

This matter was answered at a previous meeting.

Chairperson David Garcia

a. Community Services Commission

This matter was answered at a previous meeting. Chairperson reminded the commission that the deadline to turn in the letter of intent is Thursday, January 12th.

10. ADJOURNMENT:

There being no further business before this body, Chairperson Garcia adjourned the meeting at 6:32 p.m.