

**CITY OF SOUTH EL MONTE
COMMUNITY SERVICES COMMISSION MEETING
REGULAR MEETING MINUTES
September 6, 2016
CONFERENCE ROOM, 1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733**

1. CALL TO ORDER AND ROLL CALL:

Chairperson Garcia called the meeting to order at 6:07 p.m.

COMMISSION PRESENT:

COMMISSIONERS: Anguiano, Blanco, Del Rio, Garcia, Lopez, Polino, and Retamoza

Commissioner Diaz-Avelar arrived at 6:10 p.m.

ALSO PRESENT:

George Munoz (Community Services Manager) Ariana Yanez (Recreation Coordinator)
Wendy Flores (Senior Services Specialist) and Noelia Saucedo (Senior Recreation Leader)

2. PLEDGE OF ALLEGIANCE:

Commissioner Gracie Retamoza led the Pledge of Allegiance.

3. APPROVAL OF AGENDA:

A motion to approve the agenda was made by Commission Polino and seconded by Vice-Chairperson Del Rio, motion was carried.

4. PRESENTATIONS:

There are no presentations at this time.

5. PUBLIC COMMENTS:

There are no public comments at this time.

6. APPROVAL OF MINUTES:

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A motion was made by Vice-Chairperson Del Rio and seconded by Commission Anguiano to approve the above referenced minutes, motion was carried.

7. UNFINISHED BUSINESS:

Mr. Munoz stated that city will be going out to bid to contract a company to do a fee study for the building & reservation fees. He stated that before making any changes to the fees City Council would like a fee study to be conducted to make sure that the changes are the appropriate ones. Mr. Munoz stated that he is currently working with Miss. Flores to make some changes on the reservation form and manual as recommended by the commission. Such changes include stating the time for last call to serve alcohol and what specific times the music stops. Mr. Munoz stated that once he and Miss Flores complete the changes they will send the reservation form to the Community Services Commission Board for approval before it goes to City Council.

8. STAFF REPORT:

Recreation Department

Summer Camp:

Miss Yanez stated that this year the Summer Camp was a great success. She stated that about eighty five children attended every week in which there was eleven weeks in the Summer Camp. Miss Yanez mentioned that staff had different activities daily depending on the on the week.

Aquatic Center:

Miss Yanez stated that the Aquatic Center ended their summer programs on Saturday, September 3rd with a very successful season. She stated that the recreation swim was very popular breaking attendance records. Miss Yanez stated that swim lessons were full for all levels for the scheduled five sessions.

Summer Concerts/Movies in the Park:

Miss Yanez stated that the Summer Concerts were successful. She mentioned that the last two movies in the park were low in attendance. It was stated, that maybe the cause of a low attendance was due to students returning back to school. Miss Yanez would like to get the commission's input as to maybe moving the concerts and the movies up to start earlier in June and have them end before school starts.

After School Program:

Miss Yanez stated that the after school program has started for the year. She stated that there are four sites: Community Center, New Temple, Mini Center, and Mary Van Dyke. Registration for all four sites took place at the Community Center and all four sites reached capacity.

Youth Basketball:

Miss Yanez stated that registration for basketball began on Tuesday, September 6th. She mentioned that registration will be open to residents for two weeks, and it will open up to non-residents on September 19th. Miss Yanez stated that staff will be recruiting for coaches and they will need to successfully go through a background check.

5k Run:

Miss Yanez stated that advertising for the 5k Run has begun and it has already been posted in the City's Website, Facebook, Reader Board, and flyers have been distributed. The event will take place on Saturday, November 19th. Miss Yanez stated that the fees for non-residents to participate in the 5k run is \$10 and free for resident.

Christmas Wish Toy Giveaway:

Miss Yanez stated that preparation for this year's Annual Christmas Wish Toy Giveaway has begun. She mentioned that donation letters will be hand delivered early in October to the City's local businesses after Council's approval.

Community Bike Rides:

Miss Yanez announced that Saturday, September 10th will be the last bike ride of the year. She also mentioned that the community bike rides will resume in April of 2017 and run through September.

Senior Services Department**Senior Citizen Prom:**

Miss Flores stated that this year Senior Citizen Prom took place on Saturday, August 13th. Days prior to the Prom, staff hosted a Prom Fashion Show, so that seniors get an idea of how to dress for the prom. Commissioner Polino asked if invitations were sent to the Commissioners. Miss Flores stated that invitations were sent out and Miss Saucedo called the commission to confirm their attendance for meal count purposes.

Farmers Market Trips:

Miss Flores stated that in the Month of August the Senior Center will be going to the Farmers Markets in Monrovia for those seniors that received coupons. She mentioned that the County of Los Angeles provided the coupon with a value of \$20. Miss Flores stated that the County approved for the Senior Center to receive seventy booklets and got approved again for another seventy booklets.

National Senior Citizens Day:

Miss Flores mentioned that the Senior Center celebrated Nation Senior Citizen Day this year on August 21st. She stated that this is a celebration that will be celebrated annually.

World National Elderly Abuse Awareness Day:

Miss Flores stated that staff decorated the dining room with purple balloons to raise awareness on elderly abuse June 15th. She stated that on this day staff passed out purple ribbons to seniors.

Summer Lunch Program:

Miss Flores stated that the Summer Lunch Program ended on Saturday, September 3rd with more than 120 meals served. The Summer Lunch Program had a great summer this year.

Grandparents Day/Health Fair Luncheon:

Miss Flores stated that on Friday, September 9th the Senior Center will be hosting their Annual Grandparents Day/Health Fair Luncheon. She mentioned that invitations have been delivered to City Council and Commissioners. Miss Flores also mentioned that there will be a small health fair in conjunction with the Grandparents Day Luncheon. Miss Saucedo is working with various health care providers to provide free health screenings such as blood pressure, glucose, bone density, and BMI.

Mexican Independence Day Luncheon:

Miss Flores stated that the Senior Center will be hosting their Annual Mexican Independence Day Luncheon on Friday, September 16th. She mentioned that invitations will be sent out in the next few days.

Los Angeles County Fair:

Miss Flores stated that the Senior Center will be hosting a trip to the Los Angeles County Fair in Pomona on Wednesday, September 21st. She mentioned that seniors will enjoy free admission with their Picture ID. Commissioner Lopez asked if the City will be transporting the seniors to the fair on the City bus or if they be getting a charter bus. Miss Flores stated that if more than 30 seniors sign up to go to the fair then they will get a charter bus.

9. COMMISSION AGENDA:

Commissioner Gracie Retamoza

a. Job Fair:

Commissioner Retamoza would like to ask the Community Services Commission and the Department of Community Services to host a Job Fair at the Community Center. She would like to target the young adults and parents that are looking for seasonal jobs during the upcoming holidays or for the summer season. Commissioner Retamoza mentioned that this opportunity could help students find volunteer opportunities for their school or religious requirements. Mr. Munoz stated that this event would target the students from South El Monte High School and students that are home from college for the holidays and summer. Chairperson Garcia would like to see this idea move forward and have City Council approve having a job fair in the near future. Mr. Munoz mentioned that potentially local businesses participate such as Superior Grocers, Menchies, Walmart, Marshalls, Target, Starbucks, and the local shopping centers. Commissioner Retamoza made a motion to recommend to the City Council to have a job fair in October 29th from 10:00 a.m. to 2:00 p.m. at the Senior Center and seconded by Vice-Chairperson Del Rio, motion was carried. Mr. Munoz will work on the staff report to present to the City Council at the next council meeting. He stated that if the City Council approved the job fair staff will begin working on this project right away.

Commissioner Yolanda Del Rio

a. Improving Concerts:

Vice-Chairperson Del Rio stated that this year during concerts she did not go inside the park to listen to the music because she was helping the Patriotic Commission with their booth. She mentioned that there were kids riding on their skateboards and bikes and she felt that was dangerous for the residents. Vice-Chairperson Del Rio also mentioned that there was people on motor cycles that park in front of the Patriotic booth with their radios really loud and they also had their headlights on that was bothering residents. Vice-Chairperson Del Rio stated that residents have mentioned to her that they do not come to the concerts due to lack of parking. Mr.

Munoz stated that staff will be making a recommendation to change the concerts back to the Community Center now that the construction is over.

b. Dog Park:

Chairperson Del Rio proposed a possible location for a dog park. She mentioned that there is an empty parking lot in back of Forbes. Mr. Munoz stated that Forbes owns that parking lot.

Commissioner David Diaz-Avelar

a. Merced Project:

Mr. Munoz stated that there is going to be a presentation on the Merced Project at the next council meeting Tuesday, September 13th. He mentioned that if City Council approves the project then construction begins within the next few days. Mr. Munoz stated that this project should take about 3 weeks to complete according to the contractor.

b. 5K Run

Commissioner Diaz-Avelar would like the City to distribute flyers at the local schools to give the 5K run more publicity. Commissioner Diaz-Avelar would like the flyers and information to go to the local schools PTO. Chairperson Garcia stated that Epiphany Catholic School also has a PTO and the contact person is Ms. Negrete.

c. Yoga Class:

Commissioner Diaz-Avelar wanted to implement a Yoga class at Mary Van Dyke or New Temple Park, but there is a class already at the San Gabriel Valley Community and Senior Service Center on Tuesdays and Thursdays from 6:30 p.m. to 7:30 p.m.

Chairperson David Garcia

a. 4th of July Event Feedback

Chairperson Garcia would like to enforce the no drinking ordinance during the 4th of July Celebration. He stated that he saw a couple of confrontations during the event. Chairperson Garcia suggested that staff meet with the sheriff's days before the event to have them patrol more at the 4th of the July event. Chairperson Garcia made a motion to recommend to the City Council that

resident reserve their spots at New Temple Pak for the 4th of July event and seconded by Vice-Chairperson Del Rio, motion was carried.

10. ADJOURNMENT:

There being no further business before this body, Chairperson Garcia adjourned the meeting at 7:04 p.m.