

**CITY OF SOUTH EL MONTE
COMMUNITY SERVICES COMMISSION MEETING
REGULAR MEETING MINUTES
October 4, 2016
CONFERENCE ROOM, 1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733**

1. CALL TO ORDER AND ROLL CALL:

Chairperson Garcia called the meeting to order at 6:00 p.m.

COMMISSION PRESENT:

COMMISSIONERS: Blanco, Del Rio, Diaz-Avelar, Garcia, Lopez, Polino, and Retamoza

COMMISSION ABSENT:

Commissioner Anguiano had an excused absence.

ALSO PRESENT:

George Muñoz (Community Services Manager) Ariana Yanez (Recreation Coordinator)
Wendy Flores (Senior Services Specialist) and Noelia Saucedo (Senior Recreation Leader)

2. PLEDGE OF ALLEGIANCE:

Commissioner Luis Polino led the Pledge of Allegiance.

3. APPROVAL OF AGENDA:

A motion to approve the agenda was made by Vice-Chairperson Del Rio and seconded by Commissioner Polino, motion was carried.

4. PRESENTATIONS:

There are no presentations at this time.

5. PUBLIC COMMENTS:

Chairperson Garcia asked the commission to be more active and submit agenda items. He asked that each commissioner submit at least one agenda item per meeting.

Commissioner Polino stated that he received some feedback on the 4th of July event and stated that he was told code enforcement was not assigned to walk the perimeters

during the event. He mentioned that the Sheriffs were not told to walk the perimeters as often. Mr. Muñoz stated that staff did not receive any complaints. Mr. Muñoz will work on a staff report to proceed with the Commission's recommendation to do reserve spaces for 4th of July at New Temple Park. The Commission recommends a fee for non-resident of \$25 and free for residents. Mr. Muñoz asked Miss Saucedo to place this matter back on the agenda for the November meeting.

Thanksgiving Baskets

Chairperson Garcia asked if the City will be giving Thanksgiving Baskets this year. Mr. Muñoz stated that this year Thanksgiving Baskets will not be passed out unless the City decides to pick up the program. He mentioned that the baskets were something that the former Mayor started and staff would assist on their own time. Residents filled out an application and had to be eligible to receive the basket. Commissioner Retamoza asked where the turkeys and the trimmings come from. Mr. Muñoz stated that everything gets donated through local companies and City staff. Mr. Muñoz stated that the City would allow staff to borrow City trucks to deliver the baskets for those who did not have transportation to pick them up. Chairperson Garcia suggested that each commissioner adopt one family and give them a Thanksgiving basket. Commissioner Diaz-Avelar stated that he is willing to donate towards the Thanksgiving baskets. Mr. Muñoz stated that he could try to get 25 turkeys donated and the Commission could donate the rest of the trimmings. Commissioner Retamoza asked if this is something that City Council would have to approve. Mr. Muñoz stated that not in this case because it is something that the Commission would be doing on their own time. He mentioned that the only thing that would have to be approved is if items can be stored in once the City facilities and if the City trucks can be used if necessary. Mr. Munoz also stated that he would have to ask the interim City Manager to see if this is something that the Commission can do and need council approval.

6. APPROVAL OF MINUTES

SEPTEMBER 6, 2016 – REGULAR MEETING

A motion was made by Commissioner Polino and second by Vice Chairperson Del Rio to approve the above referenced minutes, motion was carried.

7. UNFINISHED BUSINESS:

There is no unfinished business at this time.

8. STAFF REPORT:

2016 Job Fair

Miss Yanez stated the City Council approved the Community Services Commission recommendation to have a job fair. She stated that it will take place on Saturday, October 29th at Senior Center from 10:00 a.m. to 2:00 p.m. Miss Yanez mentioned that she emailed the Commission regarding the City Council's decision and she had not yet received any response. Chairperson asked if there is a registration form that participants need to fill out. Miss Yanez stated that she would email the Commission the flyer along with registration form. Miss Yanez stated that she has already met with Chamber of Commerce and some agencies that will be helping organized the job fair. She mentioned that the goal is to get thirty different agencies to participate in the job fair. Miss Yanez stated that they will be offering resume workshops in the craft room.

New Contract Classes at the Community Center – Tumbling, Gymnastics & Wrestling

Miss Yanez stated that Light House Sports has reached out to her and would like to offer some contract classes at the Community Center. The classes that would be offered are Tumbling, Gymnastics, Wrestling, and Cheer & Dance. She stated the times for the classes would range from 5:30 p.m. to 7:00 p.m. and will take place in the dance room. The classes will cost from about \$40.00 to \$55.00 per month. Miss Yanez stated each class would meet once a week for 45 minutes. Commissioner Lopez asked if the wrestling would be one of the classes that would be offered. Miss Yanez stated that the wrestling class would meet on Tuesday from 5:45 p.m. to 6:40 p.m. Miss Yanez clarified that there would be four classes offered; Kiddy Gymnastics beginners Gymnastics, Tumbling and wrestling. Commissioner Blanco asked if the classes would be co-ed. Miss Yanez stated that the classes would be co-ed. Commission would like to make a recommendation to the City Council to approve the proposed contracted classes. Commissioner Retamoza asked when the new proposed classes start. Mr. Muñoz stated classes would start when the City Council approves the recommendation made by the Community Services Commission. Then staff will contact them to work out the details. Commissioner Retamoza asked how the classes would work if there is a holiday. Miss Yanez explained that all contract classes work with the city's schedule. For example, if the city is closed on the day that there is a class scheduled then the class would be canceled for that day. Commissioner Retamoza asked if the price would change if canceling a class should happen. Miss Yanez stated the price would be prorated. Commissioner Diaz asked to look into the free wrestling program offered by Beat the Streets. He asked to reach out to them and see if they would offer free classes at the Community Center. Mr. Munoz said he would look into it and if they were willing to then Light House Sports would only be able to have Tumbling and Gymnastics classes.

5K Run/Walk & 1K Trot Turkey Dash

Chairperson Garcia asked how is the planning for the Turkey Dash coming along. Miss Yanez stated the registration for the Turkey Dash is going really well. She mentioned

that staff has reached out to local Elementary Schools, High Schools and Colleges. Miss Yanez stated that registration is free for residents and \$10 for non-residents. Commissioner Retamoza asked if Miss Yanez can please email the commission the registration form for the Turkey Dash. Miss Yanez stated that the reason that registration is done at the Community Center is to verify residency for the fee.

Fire Station 90 Appreciation Day

Miss Yanez stated the Fire Station 90 Appreciation Day will take place on Saturday, October 15, 2016 from 9:00 a.m. – 12:00 p.m. She stated that there will be free pancake breakfast for everyone.

9. COMMISSION AGENDA:

There are no agenda items at this time.

10. ADJOURNMENT:

There being no further business before this body, Chairperson Garcia adjourned the meeting at 6:57 p.m.